

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK**  
**September 26, 2017**  
**9:00 am**  
**Council Chambers**  
**Originally Scheduled for September 12, 2017**

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. Sponsorship for 22<sup>nd</sup> Annual Awards of Excellence
  - Email from Chamber of Commerce, dated August 29, 2017
2. Funding Request
  - Email from Pincher Creek 5 Pin Bowlers Association, dated August 31, 2017

C. MINUTES

1. Council Meeting Minutes
  - Minutes of August 22, 2017
2. Special Council Meeting Minutes
  - Minutes of September 7, 2017

D. UNFINISHED BUSINESS

Nil

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. **Operations**

- a) Bridge File 468 Default and Detour
  - Report from Director of Operations, dated September 6, 2017
- b) Beaver Mines Area Water Standpipe
  - Report from Director of Operations, dated September 5, 2017
- c) Beaver Mines Water and Wastewater Service Funding Report
  - Report from Director of Operations, dated September 6, 2017
- d) Beaver Mines Water and Wastewater Project Briefing
  - Briefing Notes dated September 5, 2017
- e) Operations Report
  - Report from Director of Operations, dated September 6, 2017
  - Public Works Call Log

2. **Planning and Development**

Nil

3. **Finance**

- a) Proposed Council Remuneration Schedule
  - Report from Director of Finance, dated September 7, 2017
- b) Statement of Cash Position
  - Month Ending August 2017

4. **Municipal**

- a) Recreation Questionnaire and Wind Energy Questionnaire Results
  - Report from Chief Administrative Officer, dated September 7, 2017
- b) Chief Administrative Officer's Report
  - Report from Chief Administrative Officer, dated September 8, 2017
  - Administration Call Log
  - MD of Pincher Creek Enhanced Policing Monthly Report, August 2017

F. CORRESPONDENCE

1. **For Action**

Nil

2. **For Information**

- a) Beaver Mines Water and Castle Water Plan Project
  - Letter from Alberta Transportation, dated August 29, 2017
- b) Closure of Waterton Spring Campground
  - Petition, dated July 1, 2017
- c) AltaLink's Heritage Wind Energy Centre Connection
  - Email from AltaLink, dated August 28, 2017
- d) Castle Mountain Resort Inc, Notice of Shareholders Meeting
  - Notice, received September 7, 2017
- e) Thank You Letter
  - Thank You letter from Livingstone Landowners Group
- f) Fires
  - Email from Brad Bustard, dated September 6, 2017

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Agricultural Service Board
- Meeting Minutes of May 4, 2017

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

- Alberta SouthWest
  - Bulletin September 2017
  - Meeting Minutes of August 2, 2017
  - Resiliency Training – Community Opening
    - Email, dated August 31, 2017

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

- 1. Land
- 2. Land
- 3. Land

I. NEW BUSINESS

J. ADJOURNMENT

**Tara Cryderman**

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**From:** Pincher Chamber <info@pincherchamber.ca>  
**Sent:** Tuesday, August 29, 2017 12:22 PM  
**To:** Tara Cryderman  
**Subject:** Awards of Excellence - delegation request  
**Attachments:** MD AoE Cover Letter.docx

Good afternoon Tara,

I have attached an invitation for sponsorship from the Municipal District of Pincher Creek council members. I would like to include this letter and also a request to be placed on the list for the next council meeting in order to present this invitation. Delegates would include myself and Sam Schofield ( current interim Chamber President).

Please advise as to date of your next meeting and any other information you require from me.

Kind regards,

Ola Crook  
Chamber Administrator



Pincher Creek, Ab

phone: +1 (403) 627 5199  
site: [www.PincherChamber.ca](http://www.PincherChamber.ca)  
email: [info@PincherChamber.ca](mailto:info@PincherChamber.ca)



# PINCHER CREEK & DISTRICT CHAMBER of COMMERCE

August 29, 2017

Reeve and Council for the Municipal District of Pincher Creek,

The Pincher Creek and District Chamber of Commerce is proud to host the 22<sup>nd</sup> Annual Awards of Excellence on Friday October 20<sup>th</sup> at the Pincher Creek Community Hall. The Awards celebrate excellence in our community along with Alberta Small Business Week.

We would like to invite you to become a diamond sponsor for the event.

## **DIAMOND SPONSOR - \$1,000**

### **Includes:**

- a display table at the entrance of the banquet room
- 8 tickets to the banquet on October 20th
- presentation of an award
- a double page ad in the program (8"x10")
- a special mention in the script
- frequent social media mentions leading up to the event

The Chamber of Commerce mission is to be a platform for business collaboration and growth within our community. We strive to be a catalyst through which business and professional people work together to build a vibrant community with a strong economy.

We appreciate the MD of Pincher Creek's support of local business and celebrating their successes during Alberta Small Business Week.

Kind Regards,

Awards of Excellence Committee  
Pincher Creek & District Chamber of Commerce

**MDInfo**

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**From:**  
**Sent:** Thursday, August 31, 2017 11:03 AM  
**To:** MDInfo  
**Cc:**  
**Subject:** Get on agenda for MD Meeting  
**Attachments:** md letter.docx

Hi Tara,

I would like to ask to be put on the agenda for the September 12 meeting of council.

I will be representing the "Pincher Creek 5 Pin Association".

Background – The lanes at the Pincher Creek Bowling alley are old and need to be replaced. We put forward a request at a Joint Council meeting last fall.

Our President, Wayne Elliot was told to submit the request to each council individually, so that is what we thought happened.

That did not happen and now we are scrambling to get our funding in place. The Town has since approved their \$15,000 contribution.

I have attached a letter outlining our proposal.

Regards,

Tony

*Are you willing to ask "what if?"*



**Tony Walker, B. Comm.**  
General Manager

Box 1568 Pincher Creek, Alberta T0K 1W0  
Phone 403 627-3020 Ext. 222  
Toll Free 1-800-565-4418 Ext. 222  
Fax 403 627-3035  
Cell 403 627-9129  
Website [www.southwest.albertacf.com](http://www.southwest.albertacf.com)

Good afternoon,

Chinook Lanes has been operating in Pincher Creek since 1962. Our current lanes were purchased "used" when they were installed over 55 years ago.

In 1993, the "Pincher Creek 5 Pin Bowlers Association", a non-profit organization, took over the operations when private interests could no longer make it a profitable venture. The youth, seniors and adults all had a role to play in this. Since that time there have been many volunteer hours spent on trying to keep the lanes in good condition. Many casino's and fund raising events have allowed us to save some money towards a new set of synthetic lanes.

While our numbers have remained steady throughout the years, in order to retain and attract more bowlers, we need to proceed with installing new lanes. The old lanes are worn out. The normal maintenance practice is to sand and lacquer them every two years. The last time we had them sanded and refurbished, the company from Edmonton said "they cannot be sanded down any further".

With a new synthetic covering, no lacquer is required and the lanes will become more environmentally friendly. They will be cheaper and less work to maintain in the off season, and they should last for the next 50 + 60 years.

The whole project will cost \$48,000 including GST. Our request at joint funding for a Town contribution of \$15,000, an MD contribution of \$15,000 and the balance to be covered by the 5 Pin Association, was denied, as it was suggested by each council to take the proposal to their respective Recreation budget requests.

We would sure like to have the MD support for this project as it involves a whole range of people from the Town and MD of Pincher Creek. We have people from the age of 4 up to the age of 95 currently registered for the bowling leagues. Nearly every year we have sent bowlers off to a variety of provincial and regional tournaments. We have the only facility between Cranbrook, Lethbridge and Okotoks. Sparwood is trying to reopen their facility this year as well.

The month of June is often dedicated to the elementary schools in the area with Grades 2 and 5 participating this past year. Other schools in the area have booked times as well.

Our historic numbers have always been close to a 50 – 50 split with Town and MD residents.

Thank you for considering our request.

The Board of PC 5 Pin Bowlers Association

President – Wayne Elliot

Vice President – Donna Jackson

Treasurer – Tony Walker

Secretary – Janine Jackson

Director – Anita Doell

Director – Murray Adair

Director – Jackie Adair

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**COUNCIL MEETING**  
**AUGUST 22, 2017**

8840

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, August 22, 2017, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Garry Marchuk, Quentin Stevick, Fred Schoening, and Terry Yagos

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Fred Schoening 17/352

Moved that the Council Agenda for August 22, 2017, be amended, the amendments as follows:

Addition to Unfinished Business D.6. – Beaver Mines Wastewater Options Study;  
 Addition to Municipal E.4.c – Huckleberry Festival VIP Invitation;  
 Addition to Committee Reports – Division 5 – Letter from Crowsnest / Pincher Creek Landfill;

And that the agenda be approved, as amended.

Carried

B. DELEGATIONS

There were no delegation presentations.

C. MINUTES

1. Public Hearing Meeting Minutes - Bylaw No. 1278-17

Councillor Terry Yagos 17/353

Moved that the Public Hearing Minutes of July 11, 2017 for Bylaw No. 1278-17, being the bylaw to amend Land Use Bylaw 1140-08, to redesignate lands from Agricultural to Wind Farm Industrial, be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Fred Schoening 17/354

Moved that the Council Meeting Minutes of July 11, 2017, be amended, the amendment as follows:

F.1.a) Correction to wording of resolution to read “ Moved that the letter from Alberta Culture and Tourism, dated June 28, 2017, regarding the Stars of Alberta Volunteer Awards, be received...”;

And that the minutes be approved as amended.

Carried

D. UNFINISHED BUSINESS

1. Bylaw 1277-17 – Taxation of Mobile Units in Manufactured Home Parks

Councillor Fred Schoening 17/355

Moved that the report from the Director of Finance, dated July 17, 2017, regarding Bylaw 1277-17, be received;

And that Bylaw 1277-17, being the bylaw for taxation of mobile units in Manufactured Home Parks, be given second reading.

Carried

Councillor Quentin Stevick 17/356

Moved that Bylaw 1277-17, being the bylaw for taxation of mobile units in Manufactured Home Parks, be given third and final reading.

Carried

2. Bylaw No. 1278-17 – Land Use Bylaw Amendment – McLaughlin Wind Farm

As Councillor Quentin Stevick was not present at the Public Hearing for Bylaw No. 1278-17, he did not vote on the issue.

Councillor Terry Yagos 17/357

Moved that Bylaw 1278-17, being a bylaw to amend Land Use Bylaw 1140-08, to redesignate lands from Agricultural to Wind Farm Industrial, be given second reading.

Carried

Councillor Garry Marchuk 17/358

Moved that Bylaw 1278-17, being a bylaw to amend Land Use Bylaw 1140-08, to redesignate lands from Agricultural to Wind Farm Industrial, be given third and final reading.

Carried

3. Request for Speed Sign

Councillor Quentin Stevick 17/359

Moved that the email from Evelyn Riviere, dated July 10, 2017, the email from Shell Canada Energy, dated July 11, 2017, the email from Val Carlson, dated July 13, 2017, and the letter from the Hardy and the Kirby Families, dated June 9, 2017, regarding the request for a speed sign, be received;

And that the speed limit remain as is, as a speed limit reduction may not be necessary due to the recent changes along this road;

And that the road be monitored over the next six month period, to confirm a reduction in speed is no longer necessary;

And further that this decision be communicated with the affected residents along the road.

Carried

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4. Road Maintenance

Councillor Quentin Stevick 17/360

Moved that the email from Public Works Superintendent, dated August 17, 2017, the email from Helen and Clarence Cyr, dated June 22, 2017, and the email from Geoff Hoover, dated June 27, 2017, regarding a road maintenance concern, be received;

And that a portion of Range Road 30-3, be repaired this fall, at a cost to not exceed \$8000;

And further that the remaining concerns brought to Council's attention be addressed during the upcoming budget discussions.

Carried

5. Stars of Alberta Volunteer Awards

Councillor Fred Schoening 17/361

Moved that the letter from Alberta Culture and Tourism, dated June 28, 2017, regarding the Stars of Alberta Volunteer Awards, be received;

And that Bob Westrop be nominated for this award.

Carried

6. Beaver Mines Wastewater Options Study

Councillor Terry Yagos 17/362

Moved that the letter from MPE, dated August 17, 2017, regarding the Beaver Mines Wastewater Options Study, be received as information.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

a) Castle Area Servicing Study

Councillor Garry Marchuk 17/363

Moved that the report from the Director of Operations, dated August 16, 2017, regarding the Castle Area Servicing Study, be received for information;

And that Council forward a copy of the Castle Area Servicing Study to the Minister of Environment and Parks, and the Minister of Transportation, for consideration in their budget deliberations, and for formal approval to the Municipal District.

Carried

b) Beaver Mines Water and Wastewater Project Briefing

Councillor Fred Schoening 17/364

Moved that the briefing report for the Beaver Mines Water and Wastewater Project Briefing, dated August 16, 2017, be received as information.

Carried

c) Operations Report

Councillor Garry Marchuk 17/365

Moved that the Operations report from the Director of Operations, dated July 6, 2017 to August 16, 2017, be received as information.

Carried

Councillor Fred Schoening 17/366

Moved that the Public Works Call Log and the Agricultural Service Call Log be received as information.

Carried

2. Planning and Development

a) Road Closure Bylaw 1280-17 – SE 26-10-3 W5M - Swinton

Councillor Terry Yagos 17/367

Moved that the report from the Director of Development and Community Services, dated August 4, 2017, be received;

And that Bylaw 1280-17, being a bylaw to close a portion of road allowance, be given first reading;

And further that the required Public Hearing be scheduled for September 26, 2017 at 1:00 pm.

Carried

b) Road Closure Resolutions – Shell Road Realignment

Councillor Quentin Stevick 17/368

Moved that the report from the Director of Development and Community Services, dated August 16, 2017, regarding the Shell Road Realignment Road Closure Resolutions, be received;

And that the following seven (7) Road Closure resolutions be passed:

Road Closure No. 1

A Resolution of the MD of Pincher Creek No. 9, for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel;

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

NW ¼ SEC 10-4-30-4

ROAD PLAN 1311HT

CONTAINING 1.71 HECTARES (4.23 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 001 263 141 +1

Road Closure No. 2

A Resolution of the MD of Pincher Creek No. 9, for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SW ¼ SEC 10-4-30-4  
 ROAD PLAN 1311HT  
 CONTAINING 0.372 HECTARES (0.92 ACRES) MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 001 263 141

Road Closure No. 3

A Resolution of the MD of Pincher Creek No. 9, for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel;

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

NW ¼ SEC 15-4-30-4  
 ROAD PLAN 4135HU  
 CONTAINING 0.58 ACRES MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 151 060 648

Road Closure No. 4

A Resolution of the MD of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

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SE ¼ SEC 15-4-30-4  
 ROAD PLAN 928BM  
 CONTAINING 1.63 ACRES MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 151 060 649

Road Closure No. 5

A Resolution of the MD of Pincher Creek No. 9, for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SW ¼ SEC 15-4-30-4  
 ROAD PLAN 4135HU  
 CONTAINING 0.34 ACRES MORE OR LESS  
 AND  
 ROAD PLAN 1279HT  
 CONTAINING 2.06 ACRES MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 071 064 179

Road Closure No. 6

A Resolution of the MD of Pincher Creek No. 9, for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel;

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

NE ¼ SEC 16-4-30-4  
 ROAD PLAN 4135HU  
 CONTAINING 0.275 HECTARES (0.68 ACRES) MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 021 011 551

Road Closure No. 7

A Resolution of the MD of Pincher Creek No. 9, for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel;

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SE ¼ SEC 16-4-30-4  
 ROAD PLAN 4135HU  
 CONTAINING 0.680 HECTARES (1.68 ACRES) MORE OR LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 031 227 429 +2

Carried

c) Road Closure Resolution – Portion of Road Plan 3385AZ – SE 4-7-2 W5M

Councillor Terry Yagos declared a potential conflict of interest and left the meeting, the time being 2:15 pm.

Councillor Fred Schoening 17/369

Moved that the report from the Director of Development and Community Services, dated August 2, 2017, be received;

And that the following resolution be passed:

A Resolution of the Municipal District of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek does hereby close the following described road, subject to rights of access granted by other legislation.

ROAD PLAN 3385AZ, affecting the following quarter sections:  
 SE ¼ Sec. 4, Twp. 7, Rge. 2, W5M  
 Containing 0.591 hectares (1.46 Acres) more or less, excepting thereout all mines and minerals

To be placed back in Certificate of Title No: 871 146 029.

Carried

Councillor Terry Yagos returned to the meeting, the time being 2:17 pm.

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d) Notice Prior to Registration of a Conservation Easement - Riverside Ranch

Councillor Terry Yagos 17/370  
 Moved that the report from the Director of Development and Community Services, dated August 17, 2017, regarding the notice prior to registration of a conservation easement – Riverside Ranch, be received;

And that Council acknowledge the receipt of the notice of the Conservation Easement for NW ¼ 18 and W ½ 19, within 6-1 W5M; NE ¼ 13, all of 23, N ½ and SE ¼ 24, all of 25, S ½ and NE 26, NE 35 and all of 36, within 6-2 W5M; and the S ½ 1, N ½ and SE 2, SE 11 within 7-2 W5M;

And further, that Council waive the 60-day notice period prior to registration for the Conservation Easement.

Carried

3. Finance

a) Statement of Cash Position

Councillor Terry Yagos 17/371

Moved that the Statement of Cash Position for the months of June 2017 and July 2017, be received for information.

Carried

4. Municipal

a) Foothills Little Bow Municipal Association – Regular Meeting of the Association

Councillor Quentin Stevick 17/372

Moved that the letter from Foothills Little Bow Municipal Association, dated July 7, 2017, regarding the regular meeting of the Association, be received as information.

Carried

b) CAO Report

Councillor Garry Marchuk 17/373

Moved that Council receive for information, the Chief Administrative Officer's report for July 7, 2017 to August 17, 2017, as well as the Administration Call Log.

Carried

c) Huckleberry Festival VIP Invitation

Councillor Garry Marchuk will be attending this event.

F. CORRESPONDENCE

1. Action

a) Project Funding Requests

Councillor Garry Marchuk 17/374

Moved that the letter from the Town of Pincher Creek, dated July 13, 2017, regarding project funding requests, be received;

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And that these items be discussed during upcoming budget deliberations.

Carried

b) Request for Support

Councillor Fred Schoening 17/375

Moved that the letter from County of Stettler No. 6, dated July 25, 2017, requesting support, be received;

And that support be provided to the County of Stettler No. 6, in the lobbying to the Minister of Municipal Affairs, regarding the issue of uncollectable School Tax and Seniors Housing requisitions.

Carried

c) Request for Used Vehicles

Councillor Quentin Stevick 17/376

Moved that the email from Pincher Creek Foundation, dated July 18, 2017, regarding the request for used vehicles, be received;

And that Vehicle No. 483, be donated to the Pincher Creek Foundation.

Carried

d) Request for Sponsorship

Councillor Fred Schoening 17/377

Moved that the letter from Pincher Creek Golf Club, dated April 4, 2017, requesting sponsorship for their golf tournament, be received;

And that \$200 be donated to the Pincher Creek Golf Club, as a Hole Sponsor, with funding coming from Grants to Groups and Organizations (Account No. 2-74-0-770-2765).

Carried

e) Request for Tax Penalty Forgiveness

Councillor Fred Schoening 17/378

Moved that the letter from Marvin Oudshoorn, dated August 8, 2017, requesting forgiveness for tax penalties, be received;

And that the request for tax penalty forgiveness be denied.

Carried

f) Request for Tax Penalty Forgiveness

Councillor Quentin Stevick 17/379

Moved that the letter from Don Prior, dated August 16, 2017, requesting forgiveness for tax penalties, be received;

And that the request for tax penalty forgiveness be denied.

Carried

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2. **For Information**

Councillor Terry Yagos 17/380

Moved that the following be received as information:

- a) Public Works Building Upgrade
  - Letter from Alberta Municipal Affairs, dated July 28, 2017
- b) Letter of Thanks – Shock Trauma and Rescue Service (STARS) Foundation
  - Letter from STARS, dated July 10, 2017
  - Email from STARS, dated July 13, 2017
- c) Letter of Thanks – Kootenai Brown Pioneer Village
  - Letter from Kootenai Brown Pioneer Village, dated June 23, 2017
- d) Notification – Proposed Waterton CR-74 at 6-17-6-2 W5M
  - Email from Shell Canada Energy, dated July 17, 2017
- e) Thank You Card – Heritage Acres Farm Museum
  - Thank you card from Heritage Acres Farm Museum

Carried

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Pincher Creek Municipal Library
  - 2016 Annual Report
  - 2016 Statement of Receipts and Disbursements
  - 2017 Operating Budget
- Twin Butte Community Trade Fair / Artisan Fair – September 2, 2017
- Southern Tour – Olds College

Councillor Quentin Stevick 17/381

Moved that all expenditures, for each individual Councillor, for 2016, be made available.

Councillor Stevick requested a recorded vote.

Councillor Terry Yagos 17/382

Moved that that item be postponed until the next Council Meeting.

Carried

Councillor Fred Schoening – Division 2

- Dust Control
- Facilities Committee

Councillor Garry Marchuk – Division 3

- Alberta SouthWest
  - Bulletin August 2017
  - Minutes of May 3, 2017
- Cold Mix Surfaces – Positive Comments
- Pincher Creek Foundation
- Castle Management Plan
  - New Draft – Fall 2017

Reeve Brian Hammond - Division 4

- Emergency Services Commission
- Heritage Acres Annual Event
- Pincher Creek Parade

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Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
- Minutes of June 28, 2017
- Letter, dated July 27, 2017
- Cold Mix Surfaces

Councillor Quentin Stevick 17/383

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

There were no In-Camera deliberations.

I. NEW BUSINESS

There was no new business added to the agenda.

J. ADJOURNMENT

Councillor Garry Marchuk 17/384

Moved that Council adjourn the meeting, the time being 3:33 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**SPECIAL COUNCIL MEETING**  
**SEPTEMBER 7, 2017**

8851

The Special Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Thursday, September 7, 2017, in the Small Meeting Room of the Municipal District Building, Pincher Creek, Alberta.

**PRESENT** Reeve Brian Hammond, Councillors Garry Marchuk, Quentin Stevick, Fred Schoening, and Terry Yagos

**STAFF** Chief Administrative Officer Wendy Kay, Director of Development and Community Services Roland Milligan, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Special Council Meeting to order, the time being 10:31 am.

**A. ADOPTION OF AGENDA**

Councillor Terry Yagos 17/385

Moved that the Special Council Meeting Agenda, for September 7, 2017, be approved as presented.

Carried

**B. WILDFIRE SITUATION UPDATE**

An update on the Wildfire Situation was provided to Council.

Councillor Fred Schoening 17/386

Moved that an informational meeting, to update the residents of the MD on the Wildfire Situation, be scheduled for Friday, September 8, 2017, at 7:00 pm in the Twin Butte Community.

Carried

**C. ADJOURNMENT**

Councillor Quentin Stevick 17/387

Moved that Council adjourn the meeting, the time 11:30 am being.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**

**WAIVER FOR NOTICE OF A SPECIAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9, CALLED UNDER THE AUTHORITY OF SECTION 194(4) AND 194(5) OF THE *MUNICIPAL GOVERNMENT ACT*, CHAPTER 26 OF THE PROVINCE OF ALBERTA.**

We, the undersigned members of the Council of the Municipal District of Pincher Creek No. 9 hereby waive notice of the special meeting to be held in the Council Chambers located at 1037 Herron Avenue, Pincher Creek, AB on Thursday, September 7, 2017 starting at 10:30 am for the purpose of discussing and acting upon:

- **Wildfire Situation Update**

**Signed:**

  
\_\_\_\_\_  
Reeve Brian Hammond

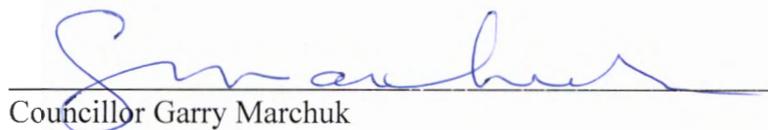
Date: September 7, 2017

  
\_\_\_\_\_  
Councillor Quentin Stevick

Date: September 7, 2017

  
\_\_\_\_\_  
Councillor Fred Schoening

Date: September 7, 2017

  
\_\_\_\_\_  
Councillor Garry Marchuk

Date: September 7, 2017

  
\_\_\_\_\_  
Councillor Terry Yagos

Date: September 7, 2017

## MD OF PINCHER CREEK

SEPTEMBER 6, 2017

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TO: Wendy Kay, CAO  
FROM: Leo Reedyk, Director of Operations  
SUBJECT: BRIDGE FILE 468 DEFAULT AND DETOUR

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**1. Origin:**

The capital plan for 2017 includes the replacement of Bridge File (BF) 468 (Toney Drive over Kettles Creek), and BF 75737 (North Burmis Road over a tributary of Todd Creek).

**2. Background:**

Dirtworld Contracting Inc. was awarded the contract to construct BF 468 and BF 75737. The Contractor had significantly completed BF 75737 before being declared in default of the contract.

Administration has been working with Aviva, the bonding company to get the remainder of the work on BF 75737 and get a contractor lined up to build BF 468. As there is a significant difference in the tendered amount and the prices of the next higher bidders, administration is looking at options to reduce the total contract amount. Aviva holds the performance bond of \$146,567 over the cost tendered for construction.

One of the items considered for deletion from the contract was the requirement to build an onsite detour. The detour costs range from \$20,000 to over \$60,000 and were approved by Council as the construction was to have occurred during harvest in August. Given the delay in construction associated with the default of Dirtworld Contracting Inc, it is now recommended that the requirement for a detour be deleted from the contract as it will reduce construction time by as much as a week and a half as well as reduce construction costs.

**3. Recommendation:**

THAT the report from the Director of Operations, dated September 6, 2017, regarding the Bridge File 468 Default and Detour be received;

AND THAT Council authorize administration to work with Aviva to complete Bridge File 468 replacement without a detour.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Leo Reedyk". The signature is written in a cursive style with a period at the end.

Leo Reedyk

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay*

Date: *September 7, 2017*

## MD OF PINCHER CREEK

SEPTEMBER 5, 2017

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TO: Wendy Kay, CAO  
FROM: Leo Reedyk, Director of Operations  
SUBJECT: Beaver Mines Area Water Standpipe

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**1. Origin:**

Following an inquiry by a resident, administration requested clarification on the potential funding for a water standpipe in the Beaver Mines area.

**2. Background:**

An email was received from the Province indicating that a standpipe could be funded under a Water for Life grant. Is Council in favour of another standpipe within the Municipality?

**3. Recommendation:**

THAT the report from the Director of Operations, dated September 5, 2017, regarding the Beaver Mines Area Water Standpipe, be received for information;

AND THAT Council direct administration to look for possible locations for the standpipe along the pipeline route, and bring a report back to Council for consideration.

Respectfully Submitted,



Leo Reedyk

Attachment

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *September 7, 2017*

## Leo Reedyk

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**From:** Mike Yakemchuk <Mike.Yakemchuk@gov.ab.ca>  
**Sent:** August 2, 2017 11:33 AM  
**To:** Leo Reedyk; Keith Schenher  
**Cc:** Wendy Kay; Luke Schoening  
**Subject:** RE: Beaver Mines Water Truck Fill Station

Leo

Yes it would be eligible however it depends on the concept for the truck fill because the cost of truck fills can vary from \$50,000 to \$2,000,000. We would have to review what is proposed and determine what would be eligible and if it does not exceed \$250,000, we're OK. Any costs over \$250,000 are the municipality's responsibility.

**M.T. (Mike) Yakemchuk, P.Eng.**  
Program Advisor  
Program Management  
Under contract to Alberta Transportation  
Government of Alberta

Tel 780-644-3097  
Cell 780-231-3698  
Fax 780-427-0783  
[Mike.Yakemchuk@gov.ab.ca](mailto:Mike.Yakemchuk@gov.ab.ca)

511 Alberta - Alberta's Official Road Reports  
Go to [511.alberta.ca](http://511.alberta.ca) and follow [@511Alberta](https://twitter.com/511Alberta)



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**From:** Leo Reedyk [<mailto:AdminDirOps@mdpincercreek.ab.ca>]  
**Sent:** Wednesday, August 02, 2017 11:24 AM  
**To:** Mike Yakemchuk; Keith Schenher  
**Cc:** Wendy Kay; Luke Schoening  
**Subject:** Beaver Mines Water Truck Fill Station

Mike and Keith, at our meeting in July, a comment on adding a truck fill station to the Beaver Mines meter station was raised. Would that be an eligible Water for Life expense? I will require Council approval for this as it would change some of the traffic patterns within Beaver Mines but I thought to ask the question first.

Thoughts?

L.J. (Leo) Reedyk, A.A.E.  
Director of Operations  
MD of Pincher Creek No. 9

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## MD OF PINCHER CREEK

SEPTEMBER 6, 2017

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: Beaver Mines Water and Wastewater Service Funding Report

**1. Origin:**

Beaver Mines Water and Wastewater Service Studies, identified probable project costs for various components of the project to be:

• Potable Water Transmission Pipeline and Storage	\$ 5,450,000
• Water Distribution and Wastewater Collection Systems	\$ 5,380,000
• Waste Water – Mill Creek	\$ 3,740,000
• Projected Total Cost, 2014 Dollars	<u>\$14,570,000</u>

**2. Background:**

Given the grant funding in place for the components of the project, the Municipal District's portion of the funding is estimated to be:

• Potable Water Transmission Pipeline and Storage	\$ 741,029
• Water Distribution and Wastewater Collection Systems	\$1,793,333
• Waste Water – Mill Creek	\$1,246,666
• Projected Total Municipal District Cost, 2014 Dollars	<u>\$3,781,028</u>

The total approved Federal and Provincial funding for the project is:

• Federal Small Community Component Grant Funded 1/3, 1/3, 1/3 Federal, Provincial, Municipal Water Distribution and Waste Water Collection	\$ 9,000,000
• Provincial Water for Life Grant (W4L) for Water Supply Detailed Design	\$ 448,832
• Federal Clean Water / Provincial W4L Water Supply construction	<u>\$ 4,260,139</u>
o Total Funding received to date:	<u>\$13,708,971</u>

Additional Grant Request submitted:

• Waste water treatment - W4L, Clean Water Wastewater Fund (CWWF)	\$ 3,740,000
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Within the Federal small community grant the Municipal District will need to fund 1/3 of the grant amount used to a maximum of \$3,000,000. Additionally, Provincial W4L or

CWWF grants typically require the benefitting municipality to fund from 10-30% of the project costs based on the eligibility of various components.

The Municipal District has been approved to use \$4,691,000 of Municipal Sustainability Initiative funding, should Council wish to use MSI funds for this project. This funding can be used to fund the municipality's portion of the various grants, or could also be used for most other municipal capital projects. Given the total funds required for the projects and the grant funds received to date, the use of MSI grant funds, debentures or a local improvement tax could be used to fund the municipality's portion of the project.

Municipal funding of approximately \$3,781,028 is required to construct the projects given the grants received to date and projected costs. The wastewater treatment grant applied for in 2017, will be considered by the province in the 2018 round of grant requests.

The Pipeline component of the Potable Water Transmission and Storage project tender closed on August 30, 2017, and was below the Engineers pre-tender estimate, the remaining work on this project will be tendered in the next month. The water distribution and wastewater collection project is in land acquisition and detailed design stage with tendering expected to be completed over winter. The wastewater treatment portion is awaiting council approval to proceed to detailed design.

**3. Recommendation:**

THAT the report from the Director of Operations, dated September 6, 2017, regarding the Beaver Mines Regional Water and Sanitary Service Funding Report, be received;

AND THAT Council provide direction to administration on how to proceed with funding the municipality's portion of the project;

AND FURTHER THAT Council provide direction to administration on furthering the wastewater treatment portion of the project.

Respectfully Submitted,

Leo Reedyk



Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *September 7, 2017*

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

**Draft**

There are no Draft projects for this municipality.

**Submitted/In Review**

There are no Submitted/In Review projects for this municipality.

**Accepted**

Project ID	Project Name	Created Date	Submitted Date	Accepted Date	Total Project Costs	Total MSI Funding
CAP-2920	Beaver Mines Fire Hall	Dec 3, 2010	Dec 3, 2010	Mar 9, 2011	\$525,000	\$525,000
CAP-6589	Beaver Mines Water and Wastewater Enhancements	Jan 26, 2015	Jan 26, 2015	Sep 17, 2015	\$16,613,000	\$4,978,000
CAP-8565	Public Works Building Upgrade	May 24, 2017	May 24, 2017	Aug 14, 2017	\$465,000	\$450,000
<b>Number of Projects:</b>	<b>3</b>			<b>Total:</b>	<b>\$17,603,000</b>	<b>\$5,953,000</b>

<b>Total Number of Projects:</b>	<b>3</b>	<b>Project Listing Total:</b>	<b>\$17,603,000</b>	<b>\$5,953,000</b>
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**Completed/Fully Funded**

Project ID	Project Name	Created Date	Submitted Date	Accepted Date	Total Project Costs	Total MSI Applied
CAP-4548	North Burmis Road Upgrade	Aug 1, 2012	Aug 1, 2012	Jan 22, 2013	\$2,821,941	\$1,212,241
CAP-4600	Administration Building	Sep 18, 2012	Sep 18, 2012	Jan 22, 2013	\$6,449,288	\$4,500,000
CAP-5631	Pincher Creek Seed Cleaning Plant Expansion and Equipment Purchase	Feb 4, 2014	Feb 4, 2014	Jul 22, 2014	\$200,000	\$200,000
CAP-6979	Emergency Operations Center Construction	Jun 22, 2015	Jun 22, 2015	Sep 17, 2015	\$111,605	\$111,605
<b>Number of Projects:</b>	<b>4</b>			<b>Total:</b>	<b>\$9,582,834</b>	<b>\$6,023,846</b>

 Amendment requested on an accepted project.

**Note:**

- "Draft (Not Submitted)" values reflect amounts on the financial grid for the application under development.
- "Submitted/In Review" values reflect amounts on the financial grid in real-time as currently being reviewed.
- "Accepted" values reflect amounts on the financial grid as Accepted by the Minister of Municipal Affairs.
- "Completed/Fully Funded" values reflect total project costs and total expenditures on certified Statements of Funding and Expenditures of accepted projects.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**

Program Year	Annual Allocation	Payment	Outstanding Balance	% Paid	Statement of Funding and Expenditure Status	Income Earned	MSI Funding Applied to Project Expenditures
2007	\$304,774	\$304,774	\$0	100	Certified	\$677	\$0
2008	\$569,685	\$569,685	\$0	100	Certified	\$11,940	\$0
2009	\$430,664	\$430,664	\$0	100	Certified	\$3,512	\$0
2010	\$1,092,047	\$1,092,047	\$0	100	Certified	\$4,586	\$0
2011	\$1,093,896	\$1,093,896	\$0	100	Certified	\$20,507	\$0
2012	\$1,089,239	\$1,089,239	\$0	100	Certified	\$27,281	\$305,451
2013	\$1,062,358	\$1,062,358	\$0	100	Certified	\$14,364	\$5,406,790
2014	\$1,368,070	\$1,368,070	\$0	100	Certified	\$18	\$200,000
2015	\$1,366,858	\$1,366,858	\$0	100	Certified	\$7,724	\$107,213
2016	\$1,348,799	\$1,348,799	\$0	100	Certified	\$29,478	\$4,392
2017	\$1,342,610	\$1,342,610	\$0	100	n/a	n/a	n/a
<b>Total</b>	<b>\$11,069,000</b>	<b>\$11,069,000</b>	<b>\$0</b>			<b>\$120,087</b>	<b>\$6,023,846</b>

**"Pending" Project Summary**

	Count	Requested Amount	
		Total Project Costs	Requested MSI to be Applied
<b>New Applications</b>			
Draft	0	\$0	\$0
Submitted	0	\$0	\$0
<b>Sub-total</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>
<b>Amendments *</b>			
Draft	0	\$0	\$0
Submitted	0	\$0	\$0
<b>Sub-total</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PENDING:</b>		<b>\$0</b>	<b>\$0</b>

\* Amounts reflect the total increase or decrease to the original accepted amounts.

**"Accepted" Project Summary**

	Ongoing	Completed/Fully Funded	Total
<b>Count</b>	3	4	7
<b>Total Project Costs</b>	\$17,603,000	\$9,582,834	\$27,185,834
<b>Total MSI Funding to be Applied</b>	\$5,953,000	\$5,742,241	\$11,695,241
<b>Total MSI Funding Applied</b>	\$0	\$6,023,846	\$6,023,846

**Funding Available for Future Commitments: \$2,238,993**

A municipality may initiate projects that will be funded wholly, or in part, by estimated future year MSI capital funding allocations. A municipality may allocate up to 75% of its estimated MSI capital funding allocation for the remaining years of the program to one or more projects.

The funding available for future commitments is equal to 100% of the municipality's capital funding allocated to date, plus 75% of estimated funding to be received in future years<sup>1</sup> plus income earned<sup>2</sup>. Projects and amendments that have been submitted, but have not yet been recommended for funding, are not included in the calculation.

<sup>1</sup>Based on the difference between the estimated 10 year capital allocation and the annual funding allocated to date.

<sup>2</sup>Based on certified Statements of Funding and Expenditures.

## Leo Reedyk

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**From:** Janene Felker  
**Sent:** September 6, 2017 4:07 PM  
**To:** Leo Reedyk  
**Subject:** RE: Debenture

10 year repayment: Rate – 2.57% ; Annual Payment - \$456,150; Total Interest Paid - \$561,497.60  
20 year repayment: Rate – 3.083%; Annual Payment - \$269,450; Total Interest Paid - \$1,388,938  
30 year repayment: Rate – 3.287%; Annual Payment - \$210,720; Total Interest Paid - \$2,321,465

**From:** Leo Reedyk  
**Sent:** Wednesday, September 6, 2017 4:01 PM  
**To:** Janene Felker <AdminFinance@mdpincercreek.ab.ca>  
**Subject:** Debenture

Could you do a debenture calculation on 4,000,000.

Thanks,

L.J. (Leo) Reedyk, A.A.E.  
Director of Operations  
MD of Pincher Creek No. 9

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**Local improvements**

**263(1)** This section applies to a borrowing made for the purpose of financing the cost of a local improvement to be funded in whole or in part by a local improvement tax.

**(2)** The borrowing bylaw that authorizes the borrowing does not have to be advertised if the amount to be financed by the local improvement tax to pay for the local improvement is equal to or greater than the amount that the municipality will contribute to pay for the local improvement other than through the local improvement tax.

**(3)** For the purpose of calculating the amount that the municipality will contribute referred to in subsection (2), the amount does not include any financial assistance the municipality receives for the local improvement from a government, government agency, corporation or individual.

1994 cM-26.1 s263

## Beaver Mines Water and Wastewater Project Briefing

### September 5, 2017 updates in Bold

The Beaver Mines Water and Wastewater project is broken into three components for tracking and discussion purposes, water supply, water distribution and wastewater collection, and wastewater treatment.

Further capacity study was required following the Provincial Governments announcement of supplying water for Castle Parks and Castle Mountain Resort through the Regional Water System. A meeting was held with Alberta Environment and Parks, Alberta Tourism, Alberta Transportation, MPE Engineering and the MD to discuss some of the technical issues associated with supplying water to Castle Parks and Castle Mountain Resort. A meeting with Castle Mountain Resort staff identified historical use and provided insight into the long term development requirements for water, excluding water for making snow. Note: The water line to the Castle Mountain Resort is not intended to supply water for snow making. The final report of the Castle Area Servicing Study was provided on August 4, 2017.

**A project information meeting is being held September 27, 2017 in the Coalfields Hall from 4:00 to 7:00 pm.**

- 1) The water supply project includes water treatment plant upgrades, piping to the Hamlet including a booster pump station along the route, and a reservoir and re-chlorination unit.
  - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
  - b. The project is in the detailed design phase in order to prepare a tender to go out in the spring of 2017. A prequalification tender for contractors has been initiated, and will close on June 26, 2017, to be followed by a tender for the pipeline and mechanical components. 15 pipeline contractors and 7 mechanical contractors responded to the prequalification processes.
  - c. MPE Engineering is doing a detailed survey of the Hamlet to confirm elevations of homes. A letter of introduction from the MD is being supplied to residents requesting the surveyors be allowed onto private property. Ongoing.
  - d. Negotiations with landowners is continuing and we will know in June the pipeline route. Legal documents are being prepared for signatures.
  - e. Confirmation of the reservoir site layout has been finalized.
  - f. Construction for this component of the project is tentatively scheduled for completion in the spring of 2018.
  - g. Location of Booster Pump Station and land purchase negotiation initiated.
  - h. Capacity issues with the Regional Water System infrastructure from the Oldman dam reservoir to Beaver Mines resulting from the Castle Area Servicing were identified and have now been incorporated into the systems design.
  - i. Prequalification of Pipeline and Mechanical contractors is complete. The pipeline contract tender documents have been distributed to pipeline contractors. The mechanical tender documents will be distributed in September.
  - j. **The Pipeline Tender closed on August 30, 2017 with 6 tenders being submitted. The low tender was L.W. Dennis Contracting Ltd with a tender of \$2,384,110.58.**

## **Beaver Mines Water and Wastewater Project Briefing**

- 2) The water distribution and wastewater collection component of the project includes the installation of pipes in the Hamlet to connect residents to the water reservoir and to connect to the wastewater treatment force main.
  - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
  - b. At project start up meeting with MPE Engineering, options that provided fire flow water capacity and gravity waste water collection for all sites were chosen. These options were also noted as preferred at meetings held with local residents.
  - c. The detailed design phase of the project is expected to take most of 2017 with the tender happening sometime in the winter of 2017/2018.
  - d. It is not expected to be constructed until 2018 or later, as in addition to being able to tie into the reservoir, connection to a wastewater system for residents requires, that a wastewater treatment system is operational as well.
  - e. Where required, easements for utility crossings on private land are being identified. Consultation with land owners has been initiated.
  
- 3) The wastewater treatment system component of the project includes a force main to the wastewater treatment lagoon system from the Hamlet.
  - a. The Municipal District is awaiting word in the spring of 2017 on a grant application for this component of the project. On May 29, 2017 the Province announced the AMWWP grant funded projects, no grant was received for this project in 2017.
  - b. Land negotiations for an easement for a wastewater force main are ongoing.
  - c. Council has yet to commission detailed design of this component of the project.
  - d. Council has requested additional information on the Mill Creek site access.
  - e. Meetings with area residents were held to discuss preliminary details of the project and to listen to their concerns.
  - f. A meeting to discuss access to the Mill Creek site was held with the local landowner and MPE engineering. Options on access have been developed and are awaiting review and comment.

Suite 300, 714 5 Avenue South  
Lethbridge, AB T1J 0V1  
Phone: 403-329-3442  
1-866-329-3442  
Fax: 403-329-9354



M.D. Of Pincher Creek  
1037 Herron Avenue  
Pincher Creek, AB T0K 1W0

September 1, 2017  
File: N:\1770-010-00.L01

**Attention:** Leo Reedyk, Director of Operations

Dear Mr. Reedyk:

**Re: Beaver Mines Regional Water Supply – Contract 1 Pipeline  
Tender Results and Recommendation**

On August 30, 2017 at 2:00 p.m. local time, a total of six (6) Tenders were submitted and opened at the M.D. Office in Pincher Creek for the above noted project. We have reviewed the tender submissions and checked for arithmetic errors. The following summarizes the corrected tenders received from lowest to highest.

<u>Tenders</u>	<u>Tender Amount</u>
1. L.W Dennis Contracting Ltd.	\$2,384,110.58
2. Tanex Inc.	\$3,108,971.25
3. Brooks Asphalt and Aggregate Ltd.	\$3,109,560.30
4. Whissell Contracting Ltd.	\$3,318,180.82
5. Porter Tanner Associates Inc.	\$4,516,141.25
6. A.I.C. Construction Ltd.	\$5,991,995.63

The tender amount includes a 10% extra work allowance and 5% GST. The Engineer's estimate for this work was \$2,701,370.

L.W. Dennis Contracting Ltd. has provided the proper bid bond, surety and safety qualifications and has completed many similar projects of this nature. Based upon the above, it is our recommendation that the work be awarded to the low bidder, L.W. Dennis Contracting Ltd. for the tender amount of \$2,384,110.58.

Upon notice from the M.D. of Pincher Creek, MPE will prepare the necessary Contract Documents for execution by both parties.

If you have any questions or require additional information, please contact the undersigned at (403)317-3644.

Yours truly,

**MPE ENGINEERING LTD.**

A handwritten signature in black ink, appearing to read "Jody Petrone".

Jody Petrone, C.E.T.  
Project Manager  
:jp

cc: Wendy Kay, CAO  
Keith Schenher, Alberta Transportation  
Mike Yakemchuk, Alberta Transportation

## Director of Operations Report September 6, 2017

### **Operations Activity Includes:**

- August 21, Agricultural and Environmental Services budget development;
- August 22, Council meeting;
- August 24, Public Works budget development;
- August 25, Bridge Contractor Default;
- August 30, Beaver Mines Water Pipeline Tender Close;
- September 5, BF 75737 DFO Authorization;

### **Agricultural and Environmental Services Activity Includes:**

- August 16 – 18, Grasshopper Survey;
- August 18-19, Chipman Creek Restoration project;
- August 23, reseeding Chipman Creek willows;
- August 24, Safety Program Review meeting;
- August 28, AES Departmental Meeting;
- August 28, Therriault Dam - fall release;
- August 29, Deadstock Bins cleaning and logbook collection;
- August 30-31, CFIA Annual Audit;
- August 31, Waste release report to Alberta Environment;
- August ongoing, Livestock Emergency Response Plan;
- September 1, Season End Staff BBQ and Safety Activity;
- September 5-6, Roadside and Blue Weed spraying;
- September 5-6, Therriault Dam management;
- September 5–8, CFIA permit renewals;
- September 5, Gravel Pit Reclamation Certification process;
- September 6, PW Safety Meeting.

### **Public Works Activity Includes:**

- Patton Park preparation was done for Corn Fest;
- Major cold mix projects and repairs completed;
- All mowers have congregated and are mowing in div2 with a manned water truck;
- Skate park repairs complete for this year;
- Culvert replaced on East end of Toney Drive near Hwy 6;
- Relocate emergency pump for treatment plant / haul raw water as required;
- Reapply trial dust control at manufacturer's expense, so far seems to be holding up better;
- Repair bridge decks at Spread Eagle, and Bonertz;
- Divisional maintenance as required;
- Place barricades for fire closures.

## Upcoming:

- September 7, Agricultural Service Board meeting;
- September 12, Council Meeting;
- September 12, 2018 Budget development;
- September 13, Health and Safety Committee meeting.

## Project Update:

- Community Resilience Program
  - Regional Water System Intake Relocation – Project is included in the Beaver Mines Water Supply Mechanical tender, phased to be completed first of the 4 mechanical sites.
- Capital Projects
  - Bridge File 75737 Project contractor default, work is progressing to get BF 468 completed this fall;
  - Beaver Mines Water Supply, Pipeline portion of the project low bidder L.W. Dennis Contracting Ltd., mechanical portion to be tendered later in September;
  - Beaver Mines Water Distribution and Waste Water Collection, Community meeting scheduled September 27, detailed design started.
  - Patton Park Playground reassembly initiated, perimeter timbers and gravel installation ongoing.
  - Public Works Office Renovation drywall complete, finishes and millwork remaining.

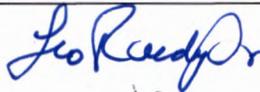
## Call Logs – attached.

## Recommendation:

That the Operations report for the period August 16, 2017 to September 6, 2017 be received as information.

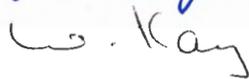
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Prepared by: Leo Reedyk



Date: September 6, 2017

Reviewed by: Wendy Kay



Date: September 7, 2017

Submitted to: Council

Date: September 12, 2017

## PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
535	Beaver Mines		Tennis court upgrade	Stu Weber	Installation is in progress	2016-08-29	
538	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	Fall Project	2016-10-04	
563	Division 1	NW32 T3 R29 W5	Culvert too short for the road/drove off the edge and damaged his vehicle	Bob Millar	First Call Placed	2016-11-16	
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	When crews become available	2016-12-14	
674	Division 3	NE17 T6 R30 W4	Site 30332 TWP6-2A/Hole in the culvert	Bob Millar	First Call Placed	2016-12-08	
753	Division 1	TWP 3-0	Snow drifting issues/Some Brushing needs to be done when conditions allow Russel Road	Stu Weber	Fall Project	2017-01-31	
899	Division 3	NE34 T5 R2 W5	Fence requires fixing that was broken during snow removal across from Grumpy's Greenhouse also concerned about drainage in the area	Jared Pitcher		2017-05-03	
909	Division 3	SW4 T6 R1 W4	Culvert and drainage problem N. Side of road	Stu Weber	Scheduled for Sept 12	2017-05-10	
928	Division 2	NW25 T6 R30 W4	Cattle Guard full of dirt	Bob Millar	On their private property	2017-06-29	2017-08-30
931	Division 4	NE21 T9 R1 W5	Cattle Guard needs a clean out off SnakeTrail/Olin Creek	Stu Weber	Completed	2017-07-05	2017-09-06
934	Division 3	NE12 T6 R1 W5	Culvert Cleanout (Christie Mines Road)	Bob Millar	Completed	2017-07-04	2017-08-17
937	Division 4	SE16 T8 R1 W5	RQ driveway to be graded (gate ?)	Tim Oczkowski	Checking it out	2017-07-12	
939	Division 4	SW15 T7 R29 W4	RQ to have cattle guard cleaned out #29218 TWP 7-2	Bob Millar	Will be done when crew is available	2017-07-13	
941	Division 3	NW16 T6 R30 W4	RQ fence repair RR30-3/TWP6-2A hit by grader in winter	Stu Weber	When crew is available	2017-07-14	
942	Division 5	NE11 T7 R2 W5	RQ Culvert to be cleaned	Bob Millar	On the culvert list	2017-07-17	
944	Lundbreck	1St Street	behind Obies hit School Zone Sign	Don Jackson	Completed	2017-07-18	2017-08-18

## PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
945	Division 4	SW24 T7 R30 W4	RQ driveway for the 1 hour free #7317	Tim Oczkowski	When in area	2017-07-18	
946	Division 2	SE1 T6 R30 W4	#30016 TWP6-0 RQ to have ditches mowed	Mowing Crew	When in the area	2017-07-18	
947	Division 5	BF 75737	Concerns about the large rock preventing fish migration	Stu Weber	Working with DFO Scheduled for Sep 18	2017-07-18	
948	Division 3	SW21 T5 R2 W5	RQ Driveway to be graded	Henry Dykstra	On the list	2017-07-21	
950	Division 5	NE36 T5 R2 W5	Watrin/daughter #5527 RR2-1A S-Curve N&S Bus Stop warning sign (two can be taken from off 507 on Gladstone	Don Jackson	Completed	2017-08-02	2017-08-29
954	Division 5		Burmis Mountain Estates Road needs attention	Henry Dykstra	Nd water truck & Packer	2017-08-03	
955	Division 3	SW22 T5 R2 W5	They have an electric fence (#2226 & #2535) and would like to know if it is too close to the road	Stu Weber	To be inspected	2017-08-08	
956	Division 1	NW26 T4 R30 W4	Concerned and feels gravel is being taken off MD Road for private use of neighbors	Stu Weber Rod Nelson	No legal proof	2017-08-08	2017-09-07
958	Division 1	SE20 T4 R29 W4	RQ to have driveway mowed	Tony Naumczyk	Completed	2017-08-10	2017-08-21
959	Division 4	SW33 T8 R1 W5	Concern regarding rocks in ditch	Stu Weber	To be inspected	2017-08-10	
960	Division 5	SW3 T8 R2 W5	#8516 RQ Mowing (approach) Willow bush need taken out also RQ driveway to be graded (Chaple Rock Rd)	Joe/Dave	On the list	2017-08-11	
961	Division 4	SE25 T8 R30 W4	#30016 RQ driveway to be graded 1 3/4 Kl m ok over hour	Tim Oczkowski	Completed	2017-08-11	2017-08-17
962	Division 4		Is it too late for dust control	Stu Weber	Completed	2017-08-11	2017-08-25
963	Division 4	NE27 T8 R1 W5	Snaketrail the worst in 25 years !!!!	Stu Weber	Completed	2017-08-14	2017-08-25
964	Division 4	SW7 T8 R1 W5	Would like his road graded before getting gravel on it	Brian Layton	Needs to be looked at	2017-08-28 2017-09-05	
965	Division 1	SE4 T4 R29 W4 SE34 T3 R29 W4	Rq Approach informatio	Stu Weber	Meeting on Sept 6	2017-08-31	



September 7, 2017

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TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

**SUBJECT: Proposed Council Remuneration Schedule**

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## 1. Origin

A proposed Council Remuneration Disclosure was tabled at the Council meeting on August 22, 2017 for further information.

## 2. Background/Comment

The attached template is a proposed document that could be completed for the 2016 year. A line by line description is as follows:

- Compensation – this figure will be the total of the per diem received by each Councillor and all meeting pay received. This will disclose the full amount, not just the taxable portion (as is disclosed in the financial statements).
- Travel – this figure will be the total of all mileage paid during the year and any other travel related expenses (ex. air fare, hotel costs).
- Other – this figure will be the “other” costs and expenses paid by the MD to Councillors. For example: technology allowance, conference/ workshop registration fees, and other reimbursements.
- Distance to Administration Building – this additional piece of information would be the round trip from the Councillor’s home to the Administration building. This will give some further clarity to the travel figure.
- Committees and Location – this additional piece of information would be a list of all of the committees that the Councillor has been appointed to and where the committee meets (Pincher Creek, Lethbridge etc.) This will give some further clarity to the travel and compensation figures.

The main item that is excluded from the list above is meals. This is because of the amount of time / lack of reliability of the information. Currently, the meal receipts are not broken down by individual Councillors, so if Council decides to include this figure, Administration would have to go through each receipt for the year and try to pick out each expense. One proposed solution to this would be to average each receipt over the 5 councillors.

The estimated staff time for pulling this information together is 1-2 full working days. The disclosure could be added to an upcoming Council meeting package and then released on the website.

### 3. Recommendation

#### Recommendation #1

That the report from the Director of Finance, dated September 7, 2017, regarding Council Remuneration Disclosure be received;

And that Council directs Administration to compile the report as presented and present it at a regularly scheduled Council meeting.

#### Recommendation #2

That the report from the Director of Finance, dated September 7, 2017, regarding Council Remuneration Disclosure be received;

And that Council directs Administration to compile the report, add any information that Council requests, and present it at a regularly scheduled Council meeting.

#### Recommendation #3

That the report from the Director of Finance, dated September 7, 2017, regarding Council Remuneration Disclosure be received as information

Respectfully Submitted,

Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO *W. Kay*

Date: *September 8, 2017*

# M.D. of Pincher Creek No. 9 Statement of Cash Position

E3b

## Month Ending August 2017

BANK STATEMENT C.I.B.C.	August	July
<b>General Accounts</b>		
Bank Statement Balance	392,902.49	250,489.30
Deposits After Month End	6,624.49	827.50
Cash On Hand	600.00	600.00
Outstanding Cheques	(219,569.85)	(180,216.41)
<b>Month End Cash Available</b>	<b>180,557.13</b>	<b>71,700.39</b>

M.D.'S GENERAL LEDGER	August	July
Balance Forward from Previous Month	71,700.39	777,219.14
<b>Revenue for the Month:</b>		
Receipts for the Month	644,707.84	277,815.10
Interest for the Month	546.67	1,484.24
Transferred from T-Bill Account - General	650,000.00	264,091.00
<b>Disbursements for the Month:</b>		
Cheques Written	(826,378.11)	(821,485.74)
Payroll Direct Deposits and Withdrawals	(319,160.73)	(353,403.70)
Electronic Withdrawals - Utilities and VISA	(40,469.20)	(32,479.50)
Banking Transaction Fees	(389.73)	(747.86)
Transfer to Short Term Investments	0.00	(40,792.29)
<b>M.D.'s General Ledger Balance at Month End</b>	<b>180,557.13</b>	<b>71,700.39</b>

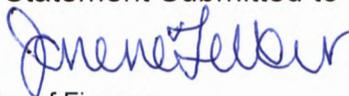
SHORT TERM INVESTMENTS - C.I.B.C.	August	July
General Account Operating Funds	6,369,292.31	7,005,311.05
MSI Capital Grant Advances	5,029,532.67	5,024,511.64
Public Reserve Trust Funds	118,229.62	118,075.11
Tax Forfeiture Land Sales	3,562.87	3,559.39
Recycling Committee	30,718.17	30,688.20
Water Intake Advance	1,582,254.57	1,580,741.10
Water For Life Advance	283,976.90	283,653.01
Clean Water/Wastewater Advance	1,504,687.98	1,503,219.94
<b>14,922,255.09</b>	<b>15,549,759.44</b>	

LONG TERM INVESTMENTS	August	July	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			2016	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,658,156.00	8,588,548.00	3.97%	Nov-88	1,255,915.75

### COMMENTS

September Items of Note	Amount
Expense Out - School Requisitions	(653,690.00)
Expense Out - Debenture Payments	(107,000.00)

This Statement Submitted to Council this 12th Day of September 2017.



Director of Finance

**MUNICIPAL DISTRICT OF PINCHER CREEK**

September 7, 2017

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TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Recreation Questionnaire and Wind Energy Questionnaire Results

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**1.0 Origin**

Council requested the results of the questionnaires be shared with the public.

**2.0 Background**

In June 2017, two (2) separate questionnaires were sent to the landowners of the municipality.

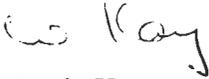
The results of pie charts are now available to be shared with the public.

**3.0 Recommendation**

THAT the report from the Chief Administrative Officer, dated September 7, 2017, regarding the Recreation Questionnaire and Wind Energy Questionnaire Results, be received;

AND that Council receive the results of the Recreation Questionnaire and Wind Energy Questionnaire, be received as information.

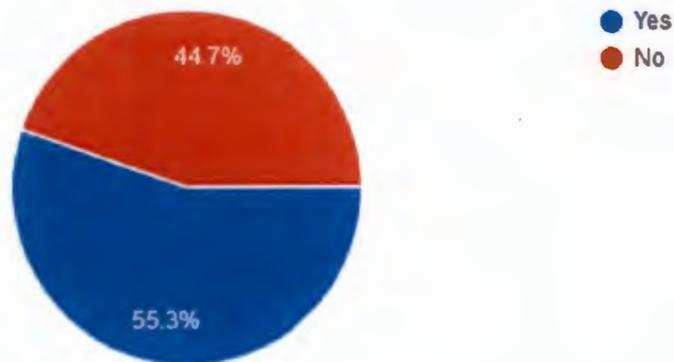
Respectfully submitted,

  
Wendy Kay

# Wind Energy Questionnaire

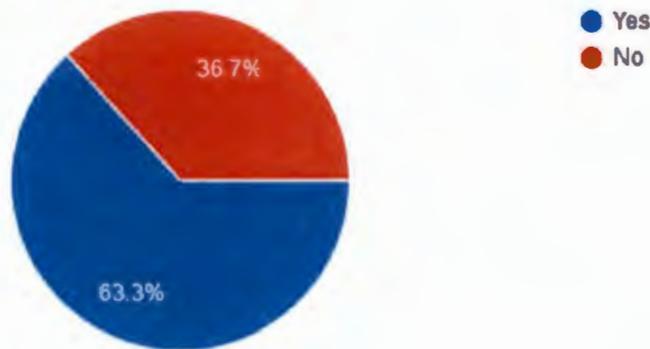
1. Based on a 2006 questionnaire, wind energy development in the MD had a 90% approval rating among MD citizens. Some 10 years later, are you generally in favour of further wind energy development within the Municipal District of Pincher Creek No. 9?

425 responses



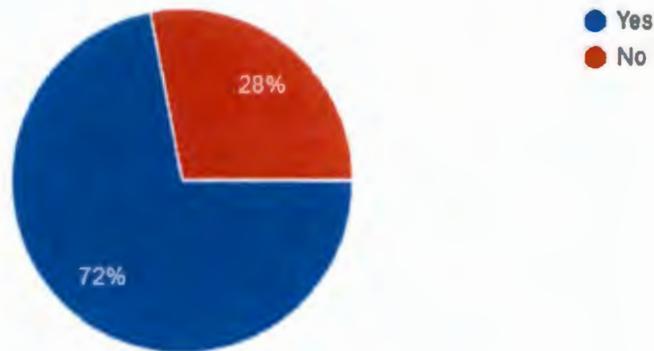
2. Given your answer to question one, does the amount of transmission lines in the MD influence your opinion?

425 responses



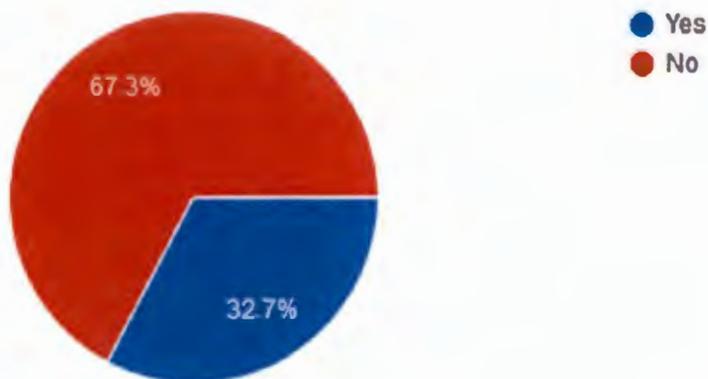
**3. Are there areas in the MD where future wind energy development should be permitted or discouraged?**

425 responses



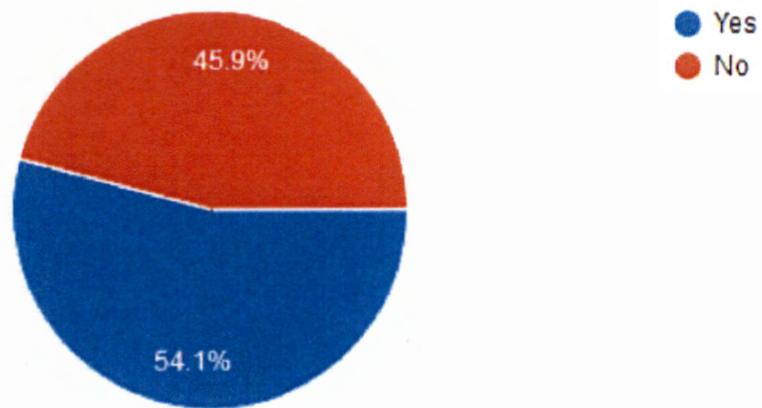
**5. Given the projected decline in revenue from wind generation, are you willing to have other taxes increase to replace declining revenues from wind generation?**

425 responses



6.As wind energy assessment continues to decline, would you support additional wind energy development to maintain current tax revenues?

425 responses



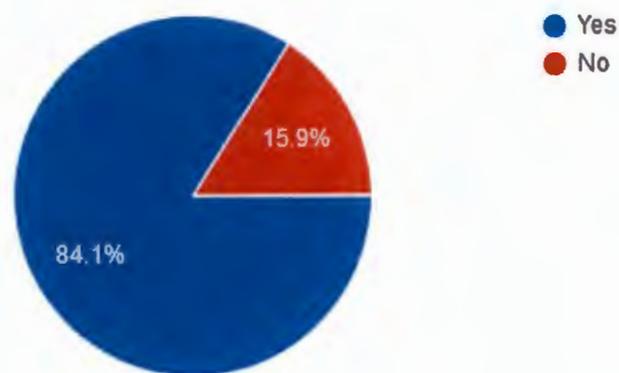
# MUNICIPAL DISTRICT OF PINCHER CREEK RECREATION AND COMMUNITY SUPPORT CONTRIBUTIONS

383 responses

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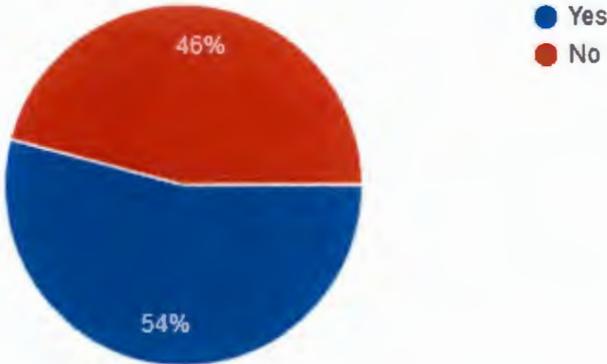
1. Were you aware that the MD contributes funding to Town of Pincher Creek recreation facilities?

383 responses



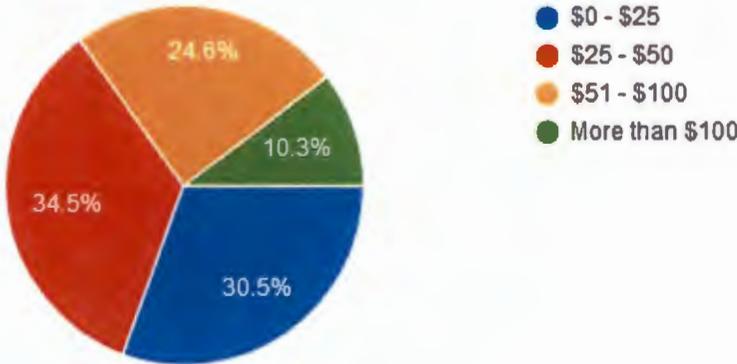
2.As a MD taxpayer, are you willing to see property tax increases in order to support new or renovated recreation facilities?

383 responses



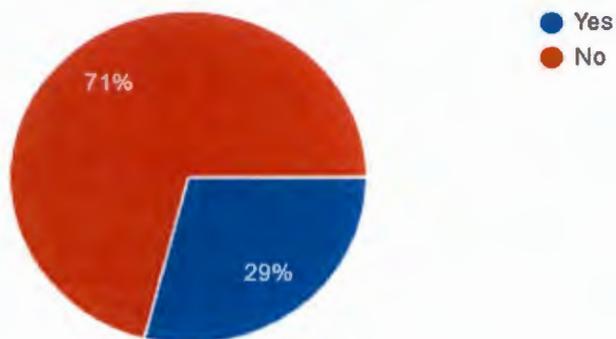
If yes, by how much:

203 responses



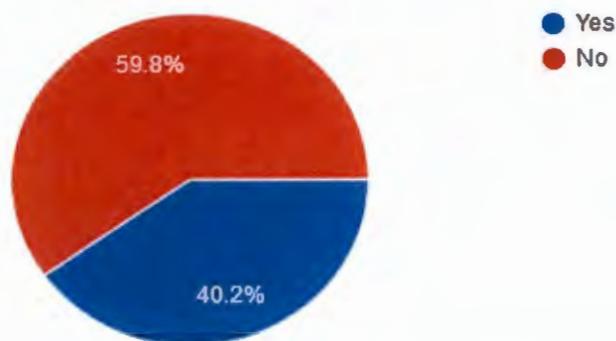
**3. Are you in favour of the MD contributing specifically to a new curling rink, at an estimated cost of \$3 - \$4 million dollars for the total project?**

383 responses



**4. Are you in favour of the MD contributing specifically to a new recreation multi-plex, (curling, golf, gym, racquet courts, bowling, and banquet facilities) at an estimated cost of \$10 - \$12 million dollars for the total project?**

383 responses



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

August 18, 2017 to September 8, 2017

**DISCUSSION:**

- August 22, 2017 Policies and Plans
- August 22, 2017 Regular Council
- August 24, 2017 Emergency Services Commission
- August 26, 2017 Lundbreck Cornfest
- August 29, 2017 IMDP's – CAO's – Ranchlands
- August 29, 2017 BBQ – Foothills Park
- August 30, 2017 Wind Energy Developer
- August 30, 2017 Joint Council – Town
- September 1, 2017 Staff BBQ
- September 1, 2017 Budget Discussions
- September 1, 2017 Interview – SASCI (Shell Study)
- September 8, 2017 Public Info Meeting – Twin Butte

**UPCOMING:**

- September 11, 2017 Public Info Meeting – Coalfield's School
- September 12, 2017 Policies and Plans
- September 12, 2017 Regular Council
- September 12, 2017 Provincial Meeting
- September 13, 2017 Elected Officials – Elkford
- September 13, 2017 Hazard Assessment – Livestock Emergency Plan
- September 15, 2017 Foothills Little Bow
- September 18, 2017 Nomination Day
- September 21, 2017 Provincial Meeting
- September 21, 2017 Budget
- September 22, 2017 Budget (Tentative)
- September 26, 2017 Policies and Plans
- September 26, 2017 Public Hearing
- September 26, 2017 Regular Council
- September 27, 2017 Beaver Mines Open House
- September 28, 2017 Emergency Services Commission

**OTHER**

- 2018 Budget
- Kenow/Waterton Park Fire – Support to Federal and Provincial Governments, and ID #4

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of August 18, 2017 to September 8, 2017.

---

Prepared by: CAO, Wendy Kay Date: September 8, 2017

Presented to: Council Date: September 12, 2017

**Administration Call Log**

	<b>Division</b>	<b>Location</b>	<b>Concern / Request</b>	<b>Assigned To</b>	<b>Action Taken</b>	<b>Request Date</b>	<b>Completion Date</b>
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner. Registered letter was sent to the landowner. Received a letter from the landowner on February 14, 2017 with some enquiries. In the process of responding to the landowner's enquiries. September 7, 2017 Landowner has contacted the office to inform us that he is actively removing debris and will continue to clean the site further.	November 17, 2016	
79		NW 35-05-30-W5	Industrial use of building. Blowing Materials	Roland	An email was sent to the President of the company that is utilizing the building, enquiring as to the current use.	May 19, 2017	
80	5	SW 18-07-02-W5	RV's/Trailers Permanently located on PTN. Of SW 18-07-02 W5 Entrance to Villa Vega. Questions on Restrictive and use of Land.	Roland	A letter has been sent to the landowner.	May 19, 2017	
81							
82							
83							
84							
85							

**MD OF PINCHER CREEK ENHANCED POLICING  
MONTHLY REPORT AUGUST 2017**

Cst. Annie Starzynski RCMP Pincher Creek		Shifts worked :12
Monthly Traffic Ticket Summary		MD Hamlet Patrols
Speeding	30	Beaver Mines: 3 Lundbreck:12 Castle Mountain & provincial Parks: 2 Twin Butte: 5
Stop Sign Violations	1	
Administrative Violations		
Equipment Violations		
Other		
Warnings Given	32	

**Monthly Total:**

Distance Driven: 1829 km

Number of Violation Tickets Issued: 31

Violation ticket location:

Beaver Mines: 0  
Hwy 3/6/507: 9  
Hwy 22: 22

**Public Meetings/Events/Training:**

- Attended Provincial Court twice for traffic violation. Accused found guilty.
- RCMP ATV Course completed.
- Citizen on patrol meeting.
- Attended Lundbreck Corn Fest.
- Presentation to Bus drivers for upcoming school year on safety and how to report suspicious activities. (26 drivers were presents).
- Assist General Duty member with investigation of serious Collision on HWY 507 East.
- Assist fire department with several grass fire in the MD of Pincher Creek.
- Several patrols in the parks/ campground to enforced fire ban.
- Practice shooting session at the Lundbreck shooting range

**RECEIVED**  
SEP 6 2017  
M.D. OF PINCHER CREEK

**Deputy Minister**  
2nd Floor, Twin Atria Building  
4999 - 98 Avenue  
Edmonton, Alberta T6B 2X3  
Canada  
Telephone 780-427-6912  
Fax 780-422-6515  
[www.transportation.alberta.ca](http://www.transportation.alberta.ca)

August 29, 2017

AR71298

Mr. Brian Hammond  
Reeve  
MD of Pincher Creek  
P.O. Box 279  
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

Thank you for your letter to Minister Mason regarding the Beaver Mines Water and Castle Water Plan Project.

The Government of Alberta remains committed to providing water treatment systems and reliable access to clean drinking water for all Albertans. In Budget 2017, \$474 million was allocated for investment in the Water for Life (W4L) and Clean Water and Wastewater Fund (CWWF) grant programs over four years to support smaller communities and regional projects in rural Alberta.

I recognize the Council of the MD of Pincher Creek has passed a resolution regarding funding for the Beaver Mines Water and Castle Water Plan project under W4L and CWWF, and I have no concerns. I encourage the Council to continue working with Alberta Transportation staff as your application progresses.

Please continue to liaise with Mr. Mike Yakemchuk. Mr. Yakemchuk can be reached toll-free at 310-0000, then 780-644-3097, or at [mike.yakemchuk@gov.ab.ca](mailto:mike.yakemchuk@gov.ab.ca).

Sincerely,



Barry Day  
Deputy Minister

cc: Mike Yakemchuk, Program Advisor, Alberta Transportation

*Council  
Corresp - For Info*

**RECEIVED** F2b

AUG 25 2017

M.D. OF PINCHER CREEK

Nature Conservancy of Canada – Alberta Region  
Suite #890, 105-12<sup>th</sup> Avenue SE  
Calgary, AB T2G 1A1

The W. Garfield Weston Foundation  
22 St. Clair Avenue East, Suite 2001  
Toronto, ON M4T 2S3

July 1, 2017

Dear Nature Conservancy of Canada Board and Staff, and Members of the Board of The W. Garfield Weston Foundation,

As residents of the Municipal District of Pincher Creek and others who live in or visit the local and regional community, we wish to express great concern with the planned closure of Waterton Springs Campground following the 2017 operating season.

We applauded the Nature Conservancy of Canada (NCC) for purchasing the campground with the support of The W. Garfield Weston Foundation in 2007. It represented a long-awaited relief for our community to that property's myriad development proposals. Over the course of many years prior to NCC beginning work in this area, we spoke up about those proposals, successfully countering them with our valuable time, energy, and legal expenses. With the continued operation of Waterton Springs Campground and at several other parcels in the region, the NCC and their partners have provided highly desirable, sustainable alternatives to developments which are simply incompatible with the irreplaceable working landscape fronting Waterton Lakes National Park.

For decades, the existing campground has served as a key facility for accommodating Waterton Lakes National Park's visitors. The NCC has demonstrated that thoughtful operation of the campground is compatible with the adjacent national park from conservation and socioeconomic perspectives. Visitation to the park and surrounding area is growing, and the demand shall not diminish in the coming years. Should Waterton Springs Campground cease to operate, it's safe to assume that local proposals for similar developments would be made in short order. In fact, two potential campground developments are being considered by local landowners who have not partnered with NCC, both at sites with high ecological value and adjacent to other NCC conserved lands.

The NCC and their partners should take this into serious consideration. True commitment to long-term conservation of this landscape will recognize that newly developing previously undisturbed sites into campgrounds will cause a net loss of biodiversity and erosion of other positive community values, such as sustainable ranching, minimizing weed infestations, conserving healthy headwaters, and robust wildlife populations.

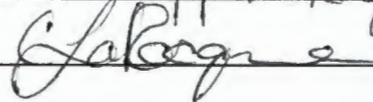
The campground is a heavily- and long-disturbed site which would be a costly challenge to restore in a meaningful manner. Should expensive upgrades to infrastructure be a barrier motivating NCC to move toward closure of the campground, perhaps an alternate operating plan could be devised where a more rustic camping experience is offered (i.e., unserviced campsites, non-flush toilets in outlying washrooms).

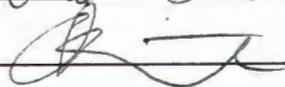
We strongly encourage continued operation of Waterton Springs Campground as a modest, seasonal facility. Please advise us should you feel that our community could assist in providing further support in that direction.

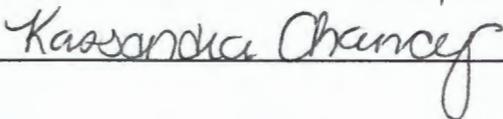
Sincerely,

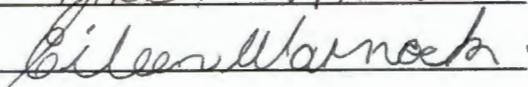
Jared Watson  


Mary Ann Blair  

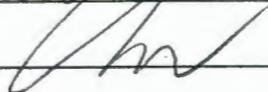

Clara Copp-LaRocque  


Auralea Bond  


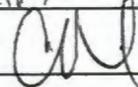
Kassandra Chancey  


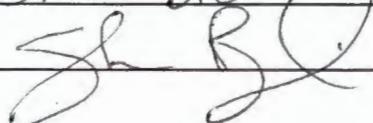
Eileen Warnock  


Jeny Akitt  
JENY AKITT

Gasset Warnock  


Jessica Haas-Watson  


Carson Fomeril  


Shane Bieda  


  
SHEENA BOND

Earl Warnock  


Emma LaRocque  


Austin Focd

Austin Focd

Neidi Fijgel

Andrea Hlady

Andrea Hlady

James Moller

James Moller

BRENDA CARMICHAEL

Mary Sinnott

BERYL ZORATTI

JUDY LANE

Christie Stephen

Christie Stephen

Cal Wellman

CAL WELLMAN

Glen Hoffma

Glen Hoffma

Jane Goddard

Jane Goddard

Brandi Girard

Brandi Girard

Mercedez Girard

Mercedez Girard

Mary Ann Peters

Mary Ann Peters

Neil Stewart

Neil Stewart

LINDA ANDERSON STEWART

LOIS EVERETT

~~Linda Anderson Stewart~~

~~Lois Everett~~

Prana Kropinak

VALERIE HAIG-BROWN

Ivana Kropinak

Valerie Haig-Brown

Sheila McRae

NATHELIE JENSEN

Sheila McRae

Nathalie Jensen

~~Kandice Hines~~

Barbara Ball

~~Kandice Hines~~

Barbara Ball

Alexandra Cook

Heather Bonertz

A. Cook

Heather Bonertz

Chris Cook

Brian Baker

~~Chris Cook~~

Evelette Cook

Lauren Baker

E. Cook

ANAN MROG

Jody Threll

~~Anan Mrog~~

LUCY A COPP

~~Lucy Copp~~

Clayton Rose

~~Clayton Rose~~

Donna Serafinus

~~Donna Serafinus~~

Colin Chaucey

~~Colin Chaucey~~

Gileen E Russell

EILEEN E.S. RUSSELL

Patricia Caldwell

~~Patricia Caldwell~~

Martin Caldwell

~~Martin Caldwell~~

Dr. Harry Davis

~~Dr. Harry Davis~~

CAROLYN POGUE

~~Carolyn Pogue~~

Robert Thomas

~~Robert Thomas~~

Jessica Klassen

~~Jessica Klassen~~

PHILIP AKITT

~~Philip Akitt~~

ANTHONY J BRUDER

~~Anthony J Bruder~~

LORRAINE BRUDER

~~Lorraine Bruder~~

Branda Antal

~~Branda Antal~~

Dale Antal

~~Dale Antal~~

Adamson

Sheena Adamson

Ira Hemphill

Ira Hemphill

Carrie Cooky

Carrie Cooky

Walt Baalim

Sarah Spranza

Sarah Spranza

Chelsea Stokke

Chelsea Stokke

Ola Crook

Ola Crook

Dennis Pollock

Christy Gustavison

Christy Gustavison

Eliza Grose

Eliza Grose

B.W. Baalim

B.W. Baalim

Galt Baalim

Jonathan Spranza

Jonathan Spranza

Page Murphy

Page Murphy

Igor Gryjic

Igor Gryjic

Ainsley Baker

Ainsley Baker

Carna Carter-Sissons

~~C. Carter-Sissons~~

Robert Sissons

~~Robert Sissons~~

Tracey Hoffman

~~Tracey Hoffman~~

Judy Huntley

Judy Huntley

Terry Robbins

~~Terry Robbins~~

Graham Hynd

Graham Hynd

Iris Reed

Iris Reed

Laura Hood

Laura Hood

Cathy Marr

~~Cathy Marr~~

Kelley Baker

~~Kelley Baker~~

Annika Lewis

~~Annika Lewis~~

Esther Newfield

Esther Newfield

Tawnya Lowe

~~Tawnya Lowe~~

Boyd Lewis

Boyd Lewis

Joel Lewis

~~Joel Lewis~~

Kaitlin Speight

~~Kaitlin Speight~~

Margon Sabate

*Margon Sabate*

Evan Walters

*Evan Walters*

Tegan Anderson

*Tegan Anderson*

David Wilks

*David Wilks*

Brent Kirker

*Brent Kirker*

Cindy Wilks

*Cindy Wilks*

Jean Cesario

*Jean Cesario*

Nicole Zobrist

*Nicole Zobrist*

Penny Lowe

*Penny Lowe*

Martin Schut

*Martin Schut*

Rob Shewchuk

*Rob Shewchuk*

Linda Zobrist

*Linda Zobrist*

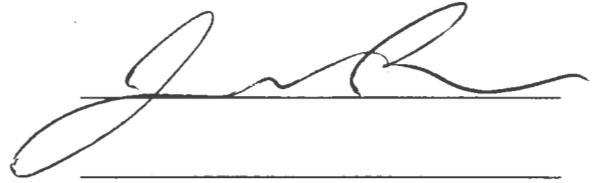
Stacy Allen

*Stacy Allen*

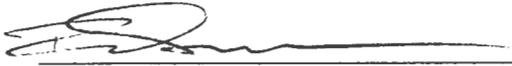
*Megan Verno*

*Megan Verno*

Josh Rosen



RONSON SMITH



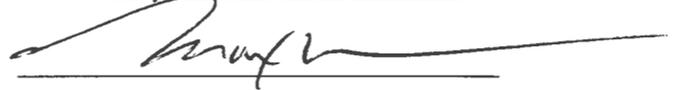
LOUISE HARTUNG



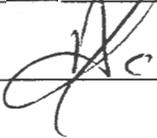
Dean Hartung



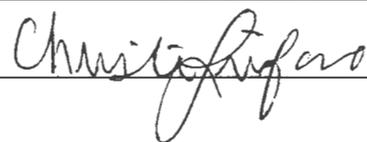
Max low



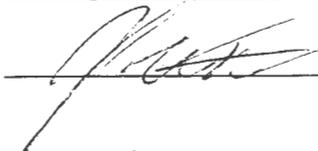
Alexa Koskewich



Christie low



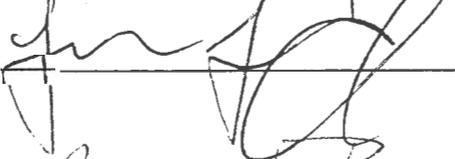
Josh Frink



Bridget Kline-Lewis



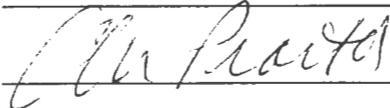
Landon Forsyth



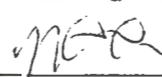
Erin MacDonald



CONNIE PROCTOR



Melissa Cadick



~~ADD~~ Dodsie  
Yellowknife NT

Lauren Baker  
Waterton Park, AB

Rob Sika  
LETHBRIDGE AB

WALLY MEERS  
M<sup>AC</sup> GREGOR MANITOBA,

SCOTT PERLEY  
CALGARY, AB

Bijana Javorac  
~~BA~~

Cassie Hemphill  
Chemplill

Trish Lennix  
Dennis

Robert Ferguson Rocky Mountain  
Calgary AB.

Tyler Huszar Tylerff.  
Calgary AB

Leanna Huxter  
Calgary, AB

Tylar Pearce  
~~Tylar Pearce~~

Keenan Brown  
Keenan Brown

Samantha Saban  
Samantha Saban

Lunden Foreskin  
Lula Firth

Susan Eber  
Sue

April D. Rider  
April D. Rider

Mariapose Martinez  
Mariapose Martinez

Huanan Gauthier  
Geneva Switzerland

Dominique Jost  
Dominique Jost

Delphine Gauthier  
Geneva, Switzerland

Kecce Alou  
KOT

Cole Lencucha  
~~Cole Lencucha~~

Mikhaila Trifanenko  
M Trifanenko

Colby Stone  
~~Colby Stone~~

JANET PHILLIPS  
Janet Phillips

Dennis Lybbert  
Dennis Lybbert

Lorraine Wolsey  
LWolsey

Jacquie Gross  
~~Jaquie Gross~~

Jennifer Gross  
~~Jennifer Gross~~

Ruben Gross  
~~Ruben Gross~~

Ben Gross  
~~Ben Gross~~

Rose Leora  
~~Rose Leora~~

Celina Gerich  
~~C. Gerich~~

William Waldron  
~~William Waldron~~

Sonya Brennan  
~~Sonya Brennan~~

Justin Lewis  
~~Justin Lewis~~

Saasha Oliver  
~~Saasha Oliver~~

Charlotte Stratton  
~~Charlotte Stratton~~

Nick Stratton  
~~Nick Stratton~~

Janie Oliver  
~~Kevin Oliver~~

Janie Oliver  
~~Kevin Oliver~~

Ted Thaeil

Don Brestler

Dan Burt

Lexie Stephan

D. Burt

Lucie Steyer

Tara Garratt

Zoe Cadieux

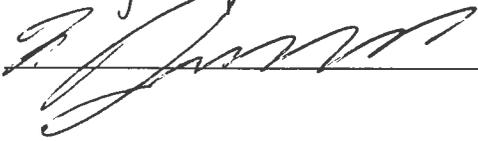
Jana Garratt

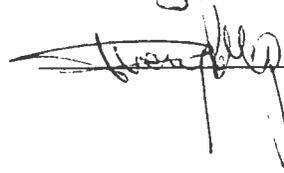
Doug Robson

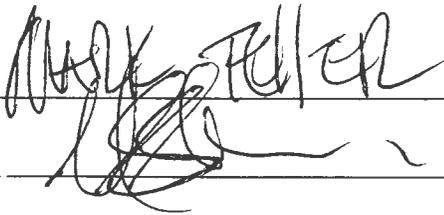
Don Ram

Harry Raymakers

Dwayne Phillip





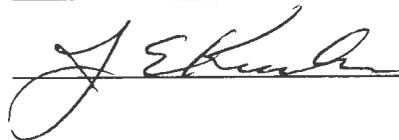


Angela Flemming  
A. Flemming

Denise A

John Kercher

DENISE KUHN



Michelle Ryan Phillip

Roger White



Almrite

Leah Harung  
~~Leah Harung~~

KARL BERGEN  
K Bergen

JAMES GARNER  
Hi Larry Simpson  
way to go.

Gina Jo Mass  
Gina Jo Mass

Joselyn N Peigan  
ReDonna Ryan

Eric Schneider  
Amanda Jones

Jay Beston  
JB Beston

Wade Gardner  
~~Wade Gardner~~

Sally Smith  
Sally Smith

Megan Clarke  
Megan Clarke

Barbara Ann Davis  
Barbara Ann Davis

Karen March  
Karen March

BRIAN DECHENE  
Brian DeChene

Moe Bilous  
Moe Bilous

Rayson O-Bennett  
Dayson Grose-Bennett

ALAN BOGNER

*Alan Bogner*

*Alan Bogner*

Jordan Seeger

*Jordan Seeger*

DAVE BERT

ELIZABETH FERRY

*Elizabeth Ferry*

Stephanie Koegler

*Stephanie Koegler*

Wayne Wong

*Wayne Wong*

Phil Blum

*Phil Blum*

ANNA JEDRZEJCZYK

*Anna Jedrzejczyk*

EBIN BRENNAN

*Ebin Brennan*

Haru Burrows

Carson Dahl

Nancy Milligan

*Nancy Milligan*

Heather Dunn

Carey Tetzlaff  
Carey Tetzlaff

Carla Koenig  
Carla Koenig

Sierra McLeod  
Sierra McLeod

Kimberly Pearson  
Kimberly Pearson

Mike Taylor  
Mike Taylor

Wacey Marr  
Wacey Marr

Debra Peters  
DEBORA & PETERS

Nicole Doyle  
Nicole Doyle

Kristine Benson  
Kristine Benson

William Ferry  
Wife

Sarah Henshall  
Sarah Henshall

Dorothy Baskin  
Dorothy Baskin

Jordan Wammes

~~Jordan Wammes~~

Tyler Wammes

~~Tyler Wammes~~

David Rudkevitch

~~David Rudkevitch~~

Alex Carmichael

~~Alex Carmichael~~

Kate Byers

~~Kate Byers~~

Roger Suberheid

~~Roger Suberheid~~

Ian Thomson

~~Ian Thomson~~

TAMARA BYFIELD

~~TAMARA BYFIELD~~

Helen Sommerfeldt

~~Helen Sommerfeldt~~

CAROLINE RUDKEVITCH

~~CAROLINE RUDKEVITCH~~

Ellen Mackay

~~Ellen Mackay~~

DM Harkin

~~DM Harkin~~

Rachel

~~Rachel~~

Lydia Ebeling

~~Lydia Ebeling~~

Cam Laverato

~~Laverato~~

Kendra Atway

~~Kendra~~

AUSTIN PARKYSTON

~~Austin~~

sarah vanderVorst

~~sarah vanderVorst~~

mary sheen

mary sheen

Scott Harker

~~Mitch Popilchuk~~

Allonna Harker

Randy Harker

Marianne Beaulieu Coudé

~~MB~~

Bre Bartok

~~Bre~~

Monica Vanden Broek

~~Monica Vanden Broek~~

Coralie van Luik

~~Coralie van Luik~~

Victoria Nelson

~~Victoria Nelson~~

~~Scott Harker~~

~~Mitch Popilchuk~~

Dean Harker

~~Randy Harker~~

MARK RODGERS

Mark Rodgers

D. PARKINSON

D Parkinson

Bonnie Wild

Carolyn Cook

Kathy Gussler  
KATHY GUSLER

JANICE KILROE

Janice Kilroe

Judy Eddy

J Eddy

N. Craythorne.

Nenna Craythorne.

Ken McRae

Ken McRAE

CAROL McRAE

Carol McRae

JAYDON MARTIN

JAYDON MARTIN

CHRISTINE

Christine

N. Quach

Nicole Quach

Will Quach

Will Quach

Ryan Kinsler

Ryan Kinsler

Kelly Harrison-Miles  
~~Kelly Harrison-Miles~~

RICKY LUGADA  
~~Ricky Lugada~~

LYNN GILLIAT  
Ljulliat

SUSAN RODGERS  
Susan Rodgers

John Gilliat  
~~John Gilliat~~

BUSINESS PREST  
~~Business Prest~~

Natalia Khilko  
~~Natalia Khilko~~

Melissa Dietrich  
~~Melissa Dietrich~~

~~Carol~~ GORD SCOTT  
Carol Scott

Roger Laycock  
~~Roger Laycock~~

Jennifer Wasilk  
~~Jennifer Wasilk~~

Cassidy Poje  
Cassidy Poje

Karen Frynowski!  
~~Karen Frynowski!~~

Ferry Vanderveen  
Ferry Vandern.

P. Beam

~~\_\_\_\_\_~~

Karina Henko

Cherilyn

Jesse Beam

Hannette Wall

Al Wall

Russell Fikowski

Rand Alton

Lenore Fikowski

Lenore Fikowski

~~\_\_\_\_\_~~  
G. L. L.

Kevin Hicks

~~\_\_\_\_\_~~

Karen Leavitt

Hallie Leavitt

Laura Lindley

Laura Lindley, Leithbridge  
resident

Sarah Newfeld

~~\_\_\_\_\_~~

Tuzman Newfeld

age 6.

Audra Newfeld

age 4.

Jeremy Barlow

~~\_\_\_\_\_~~

Danny Mongean  
DM

Geta Duncan  
GD Calgary AB

Peter Giobowski  
PG

IAN DUNCAN  
ID

Colin Yanevgrad  
CY

Biji Ishak  
BI

Evelyn Bartsch  
EB

Felix Ishak  
FI

Andrey Galid  
AG

THEA SABATE  
TS

Bobbi Bradley  
BB

KEY JONATHAN SABATE  
KJS

Brian Bradley  
BB

TRISHA SABATE  
TS

Beverley Tilson

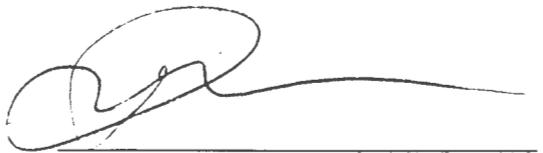
Chris Kingstone



Daniel Stephen



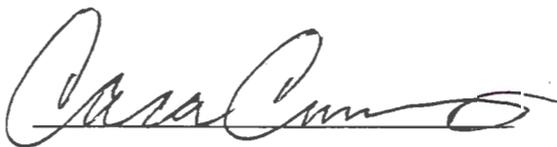
D. D. Fane



Dale Miller

Brandon Valicoff

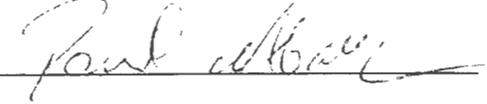
Brandon Valicoff



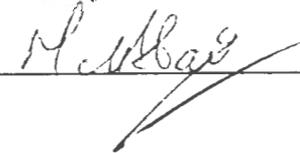
Cara Cummins

Derek Tilson

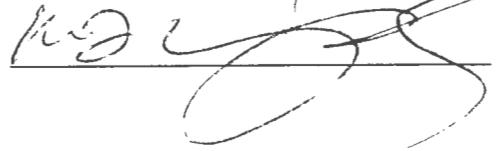
PAUL D'ABASIE



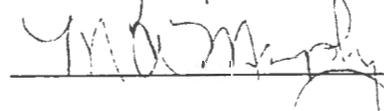
MICHELLE D'ABASIE



Mark Murphy



Mary Anne Murphy



ANGELINA PENNELL

Adam Elsdon



NICOLE CROSS  
~~Nicole Cross~~

Jeulle Townsend  
Valerie Townsend

Leah d'Almeida  
~~Leah d'Almeida~~

Devin Nielsen  
~~Devin Nielsen~~

Alexander Wall  
~~Alexander Wall~~

Kandy Creason

Jane Banks  
J. Banks

Will Tity  
WILLIAM TREADWAY

~~Valerie Townsend~~  
Valerie Townsend

Brett Dawson  
~~Brett Dawson~~

Jordan Creason  
~~Jordan Creason~~

Ellie Wall  
Ellie Wall

Jul Miller

Agnes Rollins  
Agnes Rollins

Wayne Z. Banko  
Wayne Z. Banko

LEN HALO  
Len Halo

Randy Chiatt  
Randy Chiatt

Elizabeth Hale  
E.B. Hale

Heather Neilson  
Heather Neilson

Stacey  
Stacey

Warren Neilson  
Warren Neilson

Brittany Wall  
Brittany Wall

Shawn Maynard  
Shawn Maynard

Pandy Wall  
Pandy Wall

CHUM HUTZKAL  
Chum Hutzkal

GREG LANKFORD  
Greg Lankford

RON BAIN  
Ron Bain

R. Bains - NBNC US  
R. Bains

BRENDA LEAVITT  
Brenda Leavitt

JAY LEAVITT  
Jay Leavitt

Jeanneagh Bear  
Lesley Shede

Peggy Colon

Mel Skimming

Keiko Mills

Paul Mury

Emily Milligan

EMillig

HILARY MOYKE

H.Moyke

JON OSBORNE

J-Osb

Gary Smith

G.Smith

PEGGY COLON

Drew Colbricht

D.Colbricht

Robin Goates

Robin Goates

Bristol Lawson

Bristol Lawson

MORRIS BEN

M.Ben

Carol Hooper (Ottawa)

Carol Hooper

Kate Eccles

~~Kate Eccles~~

Katherine Maitland

~~Katherine Maitland~~

ALEX TOLFREE

~~Alex Tolfree~~

Kamina Moore

~~Kamina Moore~~

Brian Belt

~~Brian Belt~~

Emmy Dent

~~Emmy Dent~~

Mariah Pilling

~~Mariah Pilling~~

Paul Kearney

~~Paul Kearney~~

Jason Water

~~Jason Water~~

Janice Wunsch

~~Janice Wunsch~~

Julie Millar

~~Julie Millar~~

GERARD Wunsch

~~Gerard Wunsch~~

Ethan Fox

~~Ethan Fox~~

Matthew Beasock

~~Matthew Beasock~~

Lexi Taylor

~~Lexi Taylor~~

Carly Wolf

~~Carly Wolf~~

Brian France

~~Brian France~~

Darrin Hatt

~~Darrin Hatt~~

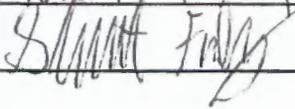
Joey Robb



crwale:amson

Nelson Williamson

Stuart Finlay



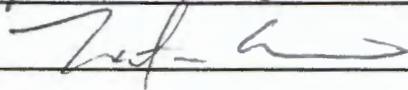
Hannah Logan

HZ

Chris



Nate Elin



Pamela Kinghen

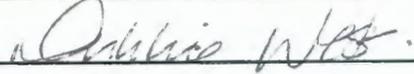


Rosie Prosopie

Rosie Prosopie

Myles Barthwick

Debbie West



ERIC CAHOON



Brady Cahoon



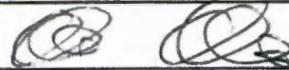
W ROBERT JACOBSON



Jo Ann Carson



William HRAJEE



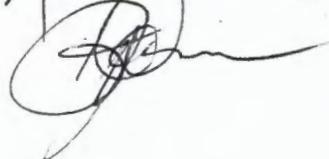
Antone C. Edwards

ANTONE C. Edwards



GARY A. Edwards

Karen Kinnear



MARK TRUER

~~MT~~

MICHAEL KILIAN

~~MW~~

Maxyn (Strub)

MS

Joe Bower

~~JB~~

Alexis

Kiera Harris

Andrew Bower

~~AB~~

Conner Row

~~CR~~

Michael Scott

~~MS~~

~~CR~~

KURT LOUIS SUNDICER

~~KS~~

JENNIFER BOYER

Jennifer Boyer

James Giesbrecht

~~JG~~

~~JG~~

Ben Thomas

~~BT~~

DeVar Dahl

~~DV~~

Saxon Lajmohere

~~SL~~

Rod Kretz

~~RK~~

~~Morgan~~

Morgan Wammes

~~Morgan~~

Andrew Sunderland  
Andrew Sunderland

~~Max~~

Max Hirst

Cheryl Plomp  
Blythe

Emily Hennessey  
~~Emily~~

Devon McChristie  
Devon McChristie

Ross Jackson  
~~Ross~~

Jessica Hartley

Jessica Jean Charles

Jessica Jean Charles

Savannah Attenbury  
~~Savannah~~

Dianna Charles  
~~Dianna~~

Corinna Trumble  
~~Corinna~~

Cheryl Plomp  
Blythe Groenewold

PATRICK HANE  
Patrick Hane

Nelly Cruz  
Nelly Cruz

Carole Fowler  
CAROLE B. FOWLER

Kate Nicass

Robert Bearden  
~~Robert Bearden~~

DACK GOURLEY  
~~Dack Gourley~~

PATRICIA ROVENSKY  
~~Patricia Rovensky~~

EDGENE ROVENSKY  
~~Eugene Rovensky~~

CATHY RILEY  
~~Cathy Riley~~

Jessica Trimble  
~~Jessica Trimble~~

Ben Klop  
Jamie Klop

WIM KLOP  
WIM KLOP

Elaine Klop  
Arlly

Kaylee Hage  
~~Kaylee Hage~~

Jenna Oberg  
~~Jenna Oberg~~

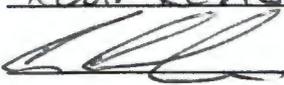
Emily Bissett  
~~Emily Bissett~~

R. L. A. Fox  
~~R. L. A. Fox~~

Tristen Gourley  
~~Tristen Gourley~~

Josh Ek  
Josh Ek  
Vicki Bjornsen

STARR ECCOLES  
~~Starr Eccoles~~  
Vickie Bjornsen

Kevin Kester.  


Davin Jollimore.  
Davin Jollin

Patti Kester  
Patti Kester

Paige Jollimore.  
PJ.

Beann Kester  
Beann Kester

Barry Boehner  
BARRY BOEHNER.

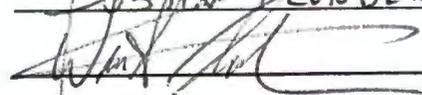
Teagan Kester  
Teagan Kester

Dale Lake  
Kelowna B.C.

Macy Kester  
Macy Kester

Ch Morrison  
Cathy Morrison

Caroline Boehner  
CAROLINE BOEHNER  
from Nova Scotia

Joseph Funder  


Melinda Jollimore  
Mjollimore  
*(Such a Great Campground!)*

BLAINE MARR  
Blaine F Marr

Logan Jollimore.  
Logan Jolli

Niki Fludger.  
Niki Fludger

Scott Young

~~Scott Young~~

Stephanie Young

~~Stephanie Young~~

Gwynne Young

~~Gwynne Young~~

Carol Young

~~Carol Young~~

~~Robert Soehren~~

Robert Soehren

Hessa Butler Jensen

Hessa Butler Jensen

Wade Youngman

~~Wade Youngman~~

Daryl Morel

~~Daryl Morel~~

Regan Coleman

~~Regan Coleman~~

Blair Coleman

~~Blair Coleman~~

Taron Coleman

~~Taron Coleman~~

LARRY BRANIFF

SHELDON BRANIFF

AINSEY YOUNG

Josh Herren

~~Josh Herren~~

Nicole Herren

~~Nicole Herren~~

JOHN WILSON

~~John Wilson~~

John Carlile

John

Spencer Green

Spencer green

Corey Derochie

Corey

Andrew Sorenson

Andrew

Louise Hutchinson

Louise Hutchinson

Jocelyn Wright

Jocelyn Wright

Chris McPhee

Chris

Keri McPhee

Keri

Jonathan Russell

J. Russell

David Pressault

David Pressault

Beverly A Bailey

Beverly A Bailey

Mary Harding

Mary Harding

Jolene Moch

Jolene

Travis Noble

Travis Noble

Mike Zmurchyk

Mike

WAYNE TOMLINSON

Wayne Tomlinson

DIZCANN  
B7

Sierra Rumary

Mike Stobogean

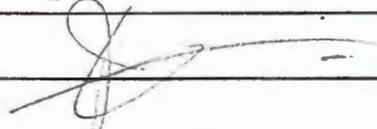
Margaret Harland  
Margaret Harland

Roger White  
R White

Jordan Wammes

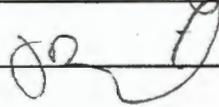


Justine Cooke



SRumary

Julia Duguid



Angela Flemming  
A. Flemming

Garret Kuhn



Andrew Providence



Gerald Knox



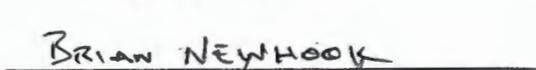
Tanya Hunter



Frank Brokrez



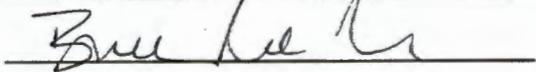
Ray Kapicki



ROYCE BRADFORD



BRIAN NEWHOOK



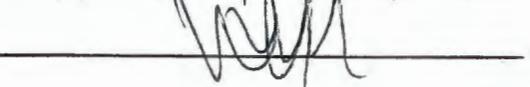
Zakariya Albane

 #25

Colin Aerts



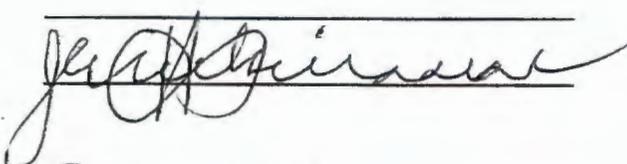
Zachary Hensch



PAUL PEARSE



John Nwamboro



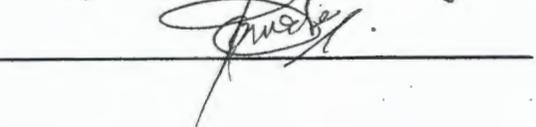
NORM Noyes



Savita McBae



Chavale Olanrewaju



Cc: Municipal District of Pincher Creek – Reeve and Councillors  
Cardston County – Reeve and Councillors  
Improvement District Number 4 Council  
Waterton Lakes National Park Superintendent

## Tara Cryderman

---

**From:** Wendy Kay  
**Sent:** Monday, August 28, 2017 1:49 PM  
**To:** Tara Cryderman  
**Subject:** FW: AltaLink's Heritage Wind Energy Centre Connection  
**Attachments:** Heritage Wind August 2017.pdf; P0515 Need Overview 2017.pdf; HeritageWindFarm-DP1-2017.pdf

Council  
Correspondence – For Info

**From:** Grove, John [mailto:John.Grove@AltaLink.ca]  
**Sent:** August 28, 2017 1:43 PM  
**To:** Brian Hammond <CouncilDiv4@mdpinchercreek.ab.ca>; Wendy Kay <wkay@mdpinchercreek.ab.ca>; Roland Milligan <AdminDirDev@mdpinchercreek.ab.ca>  
**Cc:** Janssen, Jack <Jack.Janssen@AltaLink.ca>; Carlsen Feick, Hejdi <Hejdi.Feick@AltaLink.ca>; Toupin, Ed <Ed.Toupin@AltaLink.ca>  
**Subject:** AltaLink's Heritage Wind Energy Centre Connection

Dear Municipal Stakeholder:

Today, as part of my commitment to keep you informed of AltaLink's projects in your area, I'm pleased to send you the Heritage Wind Energy Centre Connection material being mailed to the landowners and stakeholders in your Municipal District. AltaLink will not be providing your municipal office with printed versions of this material. All the project details and the proposed schedule are shown in the Newsletter and other information attached.

The proposed project includes:

We are proposing to build approximately 210 metres of single circuit 240 kilovolt (kV) transmission line from the Heritage Hill Substation to the Fidler Substation.

### Anticipated project schedule

Notify and consult with stakeholders	August 2017
File application with Alberta Utilities Commission (AUC)	February 2018
Start construction if project is approved	June 2018
Completed construction	October 2018

There are numerous ways for the public and stakeholders to provide input including:

### AltaLink

- email us at [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)
- calling our toll-free line at 1-877-267-1453
- our website at [www.AltaLink.ca/projects](http://www.AltaLink.ca/projects)

Nextera Canada Development & Acquisition Inc.

- 1-844-439-8372
- [Connect@HeritageWindEnergyCentre.com](mailto:Connect@HeritageWindEnergyCentre.com)

Alberta Electric System Operator (AESO)

- email at [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)
- calling the toll-free line at 1-888-866-2959

If you have any questions or comments please contact me. My contact information is shown below.

Sincerely,

**John Grove**  
**Manager, Municipal and Community Affairs South**

P: (403) 387-8273  
C: (403) 519-7426  
E: [john.grove@altalink.ca](mailto:john.grove@altalink.ca)

AltaLink – a Berkshire Hathaway Energy company  
2611 – 3<sup>rd</sup> Avenue SE  
Calgary, Alberta, T2A 7W7  
[www.altalink.ca](http://www.altalink.ca)



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August 2017

## Electric system improvements near you

Heritage Wind Energy Centre Connection

AltaLink's transmission system efficiently delivers electricity to 85 per cent of Albertans. Dedicated to meeting the growing need for electricity, AltaLink connects Albertans to renewable, reliable and low-cost power. With a commitment to community and environment, AltaLink is ensuring the transmission system will support Albertans' quality of life for years to come. Learn more at [www.altalink.ca](http://www.altalink.ca).

You are receiving this newsletter because you are near the Heritage Wind Energy Centre Connection project and we want your input.

NextEra Canada Development & Acquisitions Inc. has requested a connection to the transmission system for their wind energy project, Heritage Wind Energy Centre (HWEC). AltaLink is proposing to construct a **transmission** line, operated and maintained by AltaLink, to connect the facility to the electric system.

We are providing you with:

- project details
- a map of the proposed project site
- information about how you can provide your input
- the project schedule

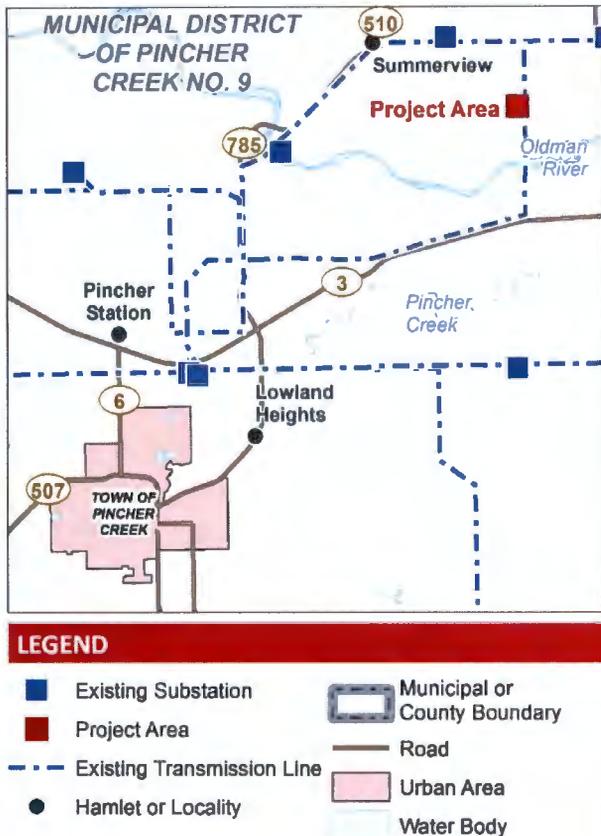
DEFINITION:

### **Transmission**

Transmission lines make up Alberta's electric highway, linking the places where power is generated to your community where power is used. Transmission lines transport large amounts of power from power plants across the province. The transmission system connects diverse sources of power generation including wind, high-efficiency coal, natural gas and more.

### **CONTACT US**

1-877-267-1453  
[stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)  
[www.altalink.ca/projects](http://www.altalink.ca/projects)



## Project details

The proposed project is located approximately 11 kilometres northeast of the Town of Pincher Creek in SE-23-7-29-W4.

The project involves constructing approximately 210 metres of new 240 kV transmission line to connect NextEra's planned Heritage Hill 110S Substation, which is part of the HWEC, to AltaLink's Fidler Substation. The new line:

- will have wood or steel structures
- will be single-circuit
- will have a height of approximately 18 to 23 metres
- will be located on both AltaLink property and privately leased land
- will have a right-of-way of approximately 30 metres on privately leased land

In addition, AltaLink is proposing to add one new 240 kV circuit breaker to the Fidler Substation to accommodate the new connection. Circuit breakers are electrical switches inside a substation that protect substation equipment and lines.

AltaLink will also install a new telecommunications cable (an underground fibre optic cable under the new transmission line or an optical ground wire along the structures) between the planned Heritage Hill 110S Substation and Fidler Substation. No changes to the fenceline at the Fidler Substation will be required.

Temporary construction access and workspace will be located on AltaLink's property.



*The existing Fidler Substation*



*Left: A typical 240kV circuit breaker*

*Right: Potentially similar structures to those on the proposed line*

## Electric and Magnetic Fields (EMF)

Altalink recognizes that people have concerns about exposure to Electric and Magnetic Fields (EMF) and we take those concerns seriously. Everyone in our society is exposed to EMF from many sources, including:

- power lines and other electrical facilities
- electrical appliances in your home
- building wiring

National and international organizations such as Health Canada and the World Health Organization have been conducting and reviewing research about EMF for more than 40 years. Based on this research, these organizations have not recommended the general public take steps to limit their everyday exposure to EMF from electrical facilities. If you have any questions about EMF, please contact us.

Website: [www.altalink.ca/emf](http://www.altalink.ca/emf)

Email: [emfdialogue@altalink.ca](mailto:emfdialogue@altalink.ca)

Toll-free phone number: 1-866-451-7817

## Providing your input

We will contact landowners, residents and occupants near the proposed project to gather input and address questions or concerns.

After the consultation process is complete we will file an application with the Alberta Utilities Commission (AUC). The AUC will review the application through a process in which stakeholders can participate.

We will notify stakeholders when we file the application and again once the AUC has reached a decision about the project. To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled *Public involvement in a proposed utility development*.

## Anticipated project schedule

Notify and consult with stakeholders	August 2017
File application with Alberta Utilities Commission (AUC)	February 2018
Start construction if project is approved	June 2018
Construction completed	October 2018

*Although we attempt to follow the anticipated project schedule it is subject to change. We will continue to provide you with updated schedule information if required as the project progresses.*

## INCLUDED IN THIS INFORMATION PACKAGE:

- Project map
- AESO Need Overview
- AUC brochure: *Public involvement in a proposed utility development*

## Contact us

*To learn more about the proposed project please contact:*

### **ALTALINK**

1-877-267-1453 (toll free)

E-mail: [stakeholderrelations@altalink.ca](mailto:stakeholderrelations@altalink.ca)

Website: [www.altalink.ca/projects](http://www.altalink.ca/projects)

*To learn more about the Heritage Wind Energy Centre:*

### **NEXTERA CANADA DEVELOPMENT & ACQUISITIONS INC.**

A. José De Armas, Project Manager

1-844-439-8372

E-mail: [Connect@HeritageWindEnergyCentre.com](mailto:Connect@HeritageWindEnergyCentre.com)

*To learn more about Alberta's electric system and the need for the project, please contact:*

### **ALBERTA ELECTRIC SYSTEM OPERATOR (AESO)**

1-888-866-2959

E-mail: [stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)

*The AESO is an independent, not-for-profit organization responsible for the safe, reliable and economic planning and operation of the provincial transmission grid. For more information about why this project is needed, please refer to the AESO's Need Overview included with this package, or visit [www.aeso.ca](http://www.aeso.ca). If you have any questions or concerns about the need for this project you may contact the AESO directly. You can make your questions or concerns known to an AltaLink representative who will collect your personal information for the purpose of addressing your questions and/or concerns to the AESO. This process may include disclosure of your personal information to the AESO.*

*To learn more about the application and review process, please contact:*

### **ALBERTA UTILITIES COMMISSION (AUC)**

780-427-4903 (toll-free by dialing 310-0000 before the number.)

E-mail: [consumer-relations@auc.ab.ca](mailto:consumer-relations@auc.ab.ca)

### **PRIVACY COMMITMENT**

AltaLink is committed to protecting your privacy. AltaLink will collect, use, and disclose personal information in accordance with AltaLink's Privacy Policy and the *Personal Information Protection Act* (Alberta). As part of the regulatory process for new transmission projects, AltaLink may provide your personal information to Alberta Utilities Commission (AUC). For more information about how AltaLink protects your personal information, visit our website at [www.altalink.ca/privacy](http://www.altalink.ca/privacy) or contact us directly via e-mail [privacy@altalink.ca](mailto:privacy@altalink.ca) or phone at 1-877-267-6760.

## SUBSCRIBE TO THIS PROJECT

- 1) Visit: [altalink.ca/projects](http://altalink.ca/projects)
- 2) Search for the project title
- 3) Click **Subscribe to Updates**

## LET'S TALK TRANSMISSION



[www.twitter.com/altalink](http://www.twitter.com/altalink)



[www.facebook.com/  
altalinktransmission](http://www.facebook.com/altalinktransmission)

# Need for the Heritage Wind Energy Centre Connection in the Town of Pincher Creek area



## FAST FACT

**Alberta's electric transmission system** comprises the towers, wires and related equipment that are a part of moving electricity from where it is generated to where it is used.

*NextEra Canada Development & Acquisitions Inc. (NextEra) has applied to the Alberta Electric System Operator (AESO) for transmission system access to connect its proposed Heritage Wind Energy Centre (the Facility) in the Town of Pincher Creek area. NextEra's request can be met by the following solution:*

### > PROPOSED SOLUTION

- Modify the existing Fidler 312S substation, including adding one 240 kilovolt (kV) circuit breaker.
- Add a 240 kV transmission line to connect the Facility to the Fidler 312S substation.
- Add or modify associated equipment as required for the above transmission developments.

### > NEXT STEPS

- In early 2018, the AESO intends to submit a needs identification document (NID) to the Alberta Utilities Commission (AUC) for approval.
- Once submitted, the NID will be posted on the AESO's website at [www.aeso.ca/grid/projects/](http://www.aeso.ca/grid/projects/)

*The following organizations have key roles and responsibilities in providing access to the transmission system:*

### > THE AESO:

- Must plan the transmission system and enable access to it for generators and other qualified customers.
- Is regulated by the AUC and must apply to the AUC for approval of its NID.

### > ALTALINK MANAGEMENT LTD:

- Is the transmission facility owner in the Town of Pincher Creek area
- Is responsible for detailed siting and routing, constructing, operating and maintaining the associated transmission facilities
- Is regulated by the AUC and must apply to the AUC for approval of its transmission facilities applications

### > CONTACT US

We appreciate your views, both on the need for transmission system development and proposed transmission plans. If you have any questions or comments, please contact us directly.

**Alberta Electric System Operator**  
**Jennifer Vollmer**

*AESO Stakeholder Relations*

[stakeholder.relations@aeso.ca](mailto:stakeholder.relations@aeso.ca)  
1-888-866-2959

2500, 330-5th Avenue SW  
Calgary, AB T2P 0L4  
Phone: 403-539-2450  
Fax: 403-539-2949

[www.aeso.ca](http://www.aeso.ca) | [@theaeso](https://twitter.com/theaeso)

### > WHO IS THE AESO?

The Alberta Electric System Operator (AESO) plans and operates Alberta's electricity grid and wholesale electricity market safely, reliably and in the public interest of all Albertans. We are a not-for-profit organization with no financial interest or investment of any kind in the power industry.

*The AESO is committed to protecting your privacy. Your feedback, comments and/or contact information collected by the AESO will be used to respond to your inquiries and/or to provide you with further information about the project. The AESO will not use your personal information for any other purpose and will not disclose your information without consent or a legal obligation. If you choose to communicate by email, please note, email is not a secure form of communication. Security of your communication while in transit cannot be guaranteed.*



**CASTLE MOUNTAIN RESORT INC.  
NOTICE OF SHAREHOLDERS MEETING**

*Council  
Corresp-For Info*

**RECEIVED**

**F2d**

SEP 1 2017

TAKE NOTICE THAT the annual meeting of the Shareholders will be held: M.D. OF PINCHER CREEK

Place: Day Lodge at Castle Mountain Resort Inc.  
Date: Saturday, September 30, 2017  
Time: 1:30 p.m. (shareholder registration)  
2:00 p.m. (meeting start time)

Business to be conducted at the meeting shall include:

1. Approval of Agenda
2. Approval of Scrutineer Report
3. Adoption of Minutes – AGM – October 1, 2016
4. Financial Report
5. Auditor's Report
6. Approval of Financial Statements
7. Appointment of Auditors
8. Nomination of Directors from the Floor
9. Other Matters - None
10. Election of Directors
11. Adjournment of the Annual General Meeting
12. Post Meeting Information Session
  - a. President's Remarks
  - b. Manager's Report
  - c. Lease Agreement report
  - d. Master Development Plan presentation
  - e. Questions Submitted

Any Shareholder wishing to add an item to the Agenda is requested to provide written notice no later than September 15, 2017, of such item to:

Castle Mountain Resort Inc.  
c/o 807, 400 - 4<sup>th</sup> Avenue South  
Lethbridge, Alberta T1J 4E1  
Fax: (403) 329-0395

Proxies – Shareholders who are unable to attend the meeting are encouraged to provide a signed proxy to a nominee who will attend the meeting. This will help to ensure a quorum for the transaction of business.

**CASTLE MOUNTAIN RESORT INC**  
**SHAREHOLDER PROXY**

I appoint \_\_\_\_\_ as my proxy to act on my behalf as a shareholder of Castle Mountain Resort Inc. for the purpose of business arising at the shareholder's meeting on September 30, 2017.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Shareholder

## INFORMATION CIRCULAR

### ITEM 1 - REVOCABILITY OF PROXY

1. The person or company giving a Proxy has the power to revoke it.
2. Revocation of a Proxy must be in writing to be delivered to the registered office of the Corporation no later than 24 hours prior to the meeting.
3. Proxies are to be presented at the meeting. Electronically reproduced documents without an original signature may be rejected at the discretion of the scrutineers.

### ITEM 2 - PERSONS OR COMPANIES MAKING THE SOLICITATION

1. This meeting has been called on behalf of the management of Castle Mountain Resort Inc.
2. No Director has informed management in writing that he/she intends to oppose any action intended to be taken by the management.
3. This solicitation is to be made directly at a meeting of the Shareholders in attendance on September 30, 2017, at 1:30 p.m. – Daylodge – Castle Mountain Resort.

### ITEM 3 - INTEREST OF CERTAIN PERSONS AND COMPANIES IN MATTERS TO BE ACTED UPON

1. None.

### ITEM 4 - VOTING SECURITIES AND PRINCIPAL HOLDERS OF VOTING SECURITIES

1. There is one class of Common Voting Shares of the Corporation which have been issued of which there are 56,370 Shares outstanding as of August 15, 2017. Each Share is entitled to one vote.
2. Additional Preferred Shares have been issued and are outstanding, however, these are Non Voting Shares.
3. The record date for which security holders shall be entitled to vote shall be August 15, 2017.

**ITEM 5 - ELECTION OF DIRECTORS**

There are 4 positions open for election to the board of Directors.

The corporate bylaws provide that Directors are elected for a 2 year term. 4 of the 9 Director's positions are up for election in 2017. The 5 Directors who were elected for a 2 year term in 2016 and accordingly will continue to sit as Directors of the Corporation until the next Annual General Meeting in 2018 are:

DENNIS MILLER  
BRIAN McGURK  
KEVIN WRIGHT  
GAYLE WEEKS  
KAREN HARKER

The following individuals have agreed to allow their names to stand for election as Directors:

NAME	POSITION HELD	PRINCIPAL OCCUPATION(S)	TERM OF PREVIOUS SERVICE	SECURITIES HELD OR CONTROLLED
Rod Lanier	Director	Farmer	4 years	NONE
Cheryl Deleeuw	Director	Businesswoman	2 years	85 Common
Adam Judd	Director	Businessman	2 years	NONE
Ian Miller	Directors	Businessman	2 years	270 Common

Further nominations for directors will be accepted prior to the meeting (by written notice sent to 807 Lethbridge Centre Tower, 400 4th Avenue South, Lethbridge, Alberta, T1J 4E1) or from the floor at the annual meeting.

The 4 positions will be for a term of 2 years.

**ITEM 6 - EXECUTIVE COMPENSATION**

No compensation has been paid or is contemplated to be paid to the Directors.

**ITEM 7 - INDEBTEDNESS OF DIRECTORS AND SENIOR OFFICERS**

No indebtedness requiring disclosure.

**ITEM 8 - INTEREST OF INSIDERS IN MATERIAL TRANSACTIONS**

The following Directors are leaseholders or have a material interest in a lease at the Resort:

Brian McGurk  
Kevin Wright  
Dennis Miller  
Rod Lanier  
Cheryl Deleeuw  
Adam Judd  
Ian Miller  
Gayle Weeks  
Karen Harker

**ITEM 9 - APPOINTMENT OF AUDITOR**

The current auditor of the corporation is:

Auditor: Avail CPA (formerly Young Parkyn McNab Chartered Accountants)  
Appointed: 1996

The appointment of an auditor for the next financial year end will be determined by the direction of the Shareholders at the meeting.

**ITEM 10 - NOTICES OF MOTION**

None at this time. Any shareholder wishing to bring a matter forward must do so in writing no later than September 15, 2017, as per the Notice of Shareholders meeting.

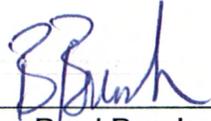
**ITEM 11 - PARTICULARS OF MATTERS TO BE ACTED ON**

The meeting Agenda is enclosed, on page 1 of this Notice.

No action is contemplated to be taken at the meeting on any item other than those previously described.

**ITEM 12 - CERTIFICATE**

The foregoing contains no untrue statement of a material fact and does not omit to state a material fact that is required to be stated or that is necessary to make a statement not misleading in the light of the circumstances in which it was made.

A handwritten signature in blue ink, appearing to read "B. Brush", is positioned above a horizontal line.

---

Brad Brush  
General Manager

**CASTLE MOUNTAIN RESORT INC.**  
**SUMMARY BALANCE SHEET**  
As at April 30, 2017

	2017	2016
<b>ASSETS</b>		
Current assets	\$ 1,067,422	\$ 930,535
Capital assets	10,842,152	11,167,574
Total assets	\$ 11,909,574	\$ 12,098,109
<b>LIABILITIES AND SHAREHOLDERS' EQUITY</b>		
Current liabilities	\$ 1,119,072	\$ 946,976
Callable debt	1,072,872	1,248,870
	2,191,944	2,195,846
Capital lease obligation	1,428	57,607
Deferred revenue	4,084,539	4,283,077
Preferred shares	485,000	503,000
Future income taxes	339,879	323,146
	4,910,846	5,166,830
Total liabilities	7,102,790	7,362,676
Shareholders' equity		
Common shares	3,089,380	3,089,380
Retained earnings	1,717,404	1,646,053
Total shareholders' equity	4,806,784	4,735,433
Total liabilities and shareholders' equity	\$ 11,909,574	\$ 12,098,109

**REPORT OF THE INDEPENDENT AUDITOR'S ON THE SUMMARY FINANCIAL STATEMENTS**

To the Board of Directors of Castle Mountain Resort Inc.

The accompanying summary financial statements, which comprise the summary balance sheet as at April 30, 2017, the summary statements of income and retained earnings and cash flows for the year then ended are derived from the audited financial statements of Castle Mountain Resort Inc. for the year ended April 30, 2017. We expressed an unmodified audit opinion on those financial statements in our report dated August 25, 2017.

The summary financial statements do not contain all the disclosures required by Canadian accounting standards for private enterprises. Reading the summary financial statements, therefore, is not a substitute for reading the audited financial statements of Castle Mountain Resort Inc..

*Management's Responsibility for the Summary Financial Statements*

Management is responsible for the preparation of a summary of the audited financial statements in accordance with the criteria as described in note 1.

*Auditors' Responsibility*

Our responsibility is to express an opinion on the summary financial statements based on our procedures, which were conducted in accordance with Canadian Auditing Standard (CAS) 810, "Engagements to Report on Summary Financial Statements."

*Opinion*

In our opinion, the summary financial statements derived from the audited financial statements of Castle Mountain Resort Inc. for the year ended April 30, 2017 are a fair summary of those financial statements, in accordance with the criteria described in note 1.

Can't Show ypmllpsig.bmp

Lethbridge, Alberta  
Accountants  
August 25, 2017

Chartered Professional

Can't Show

**CASTLE MOUNTAIN RESORT INC.**  
**SUMMARY STATEMENT OF INCOME**  
For the year ended April 30, 2017  
Page 2 of 3

	2017	2016
<b>Revenue</b>		
Day lift tickets	\$ 2,147,136	\$ 1,731,373
Food services	1,108,184	1,046,692
Lot leases and maintenance	738,134	712,724
Season passes	546,524	399,283
Other	379,884	189,847
Ski school and rental shop	294,849	218,427
	5,214,711	4,298,346
<b>Expenses</b>		
Wages and benefits	2,463,765	2,133,145
Other	1,022,232	1,061,550
Food services	497,639	286,307
Repairs and maintenance	374,333	286,307
Advertising and promotion	242,021	193,564
Interest on callable debt	55,035	58,590
Amortization	418,107	466,626
	5,073,132	4,486,089
<b>Income (loss) from operations</b>	<b>141,579</b>	<b>(187,743)</b>
<b>Other expenses</b>		
Dividends	5,760	480
2011 fuel spill remediation	1,049	486
Loss on disposal of capital assets	46,686	-
	53,495	966
<b>Income (loss) before income taxes</b>	<b>88,084</b>	<b>(188,709)</b>
<b>Income taxes</b>		
Future income taxes	16,733	13,650
<b>Net income (loss)</b>	<b>71,351</b>	<b>(202,359)</b>
<b>Retained earnings, beginning of year</b>	<b>1,646,053</b>	<b>1,848,412</b>
<b>Retained earnings, end of year</b>	<b>\$ 1,717,404</b>	<b>\$ 1,646,053</b>

**CASTLE MOUNTAIN RESORT INC.**  
**SUMMARY STATEMENT OF CASH FLOWS**  
For the year ended April 30, 2017  
Page 3 of 3

	2017	2016
<b>Cash flows from operating activities</b>		
Net income (loss)	\$ 71,351	\$ (202,359)
Adjustment for items which do not affect cash		
Amortization	418,107	466,626
Future income taxes	16,733	13,650
Loss on disposal of capital assets	46,686	-
	552,877	277,917
Changes in non-cash working capital items	(31,038)	157,327
	521,839	435,244
<b>Cash flows from investing activities</b>		
Purchase of capital assets	(139,371)	(49,249)
<b>Cash flows from financing activities</b>		
Proceeds of debt	-	207,134
Repayment of debt	(155,382)	(42,337)
Redemption of preferred shares	(18,000)	(2,000)
Deferred revenue	(201,868)	(10,934)
	(375,250)	151,863
<b>Net increase in cash and cash equivalents</b>	<b>7,218</b>	<b>537,858</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>608,778</b>	<b>70,920</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 615,996</b>	<b>\$ 608,778</b>

**1. Summary financial statements**

Management prepared these summary financial statements using the following criteria:

- (a) the summary financial statements include a statement for each statement included in the audited financial statements;
- (b) information in the summary financial statements agrees with the related information in the completed set of audited financial statements;
- (c) major subtotals, totals and comparative information from the audited financial statements are included; and
- (d) the summary financial statements contain the information from the audited financial statements dealing with matters having a pervasive or otherwise significant effect on the summary financial statements.

The summary financial statements are derived from the audited financial statements, prepared in accordance with Canadian accounting standards for private enterprises, as at April 30, 2017 and for the year then ended.

The audited financial statements of the company are available on request by contacting the administration office.

**MINUTES**  
**FOR THE ANNUAL GENERAL MEETING OF COMMON SHAREHOLDERS**  
**OF CASTLE MOUNTAIN RESORT INC.**  
**HELD ON THE 1<sup>TH</sup> DAY OF OCTOBER, 2016**

**Chairman:** My name is **Brian McGurk**. I am a director on the Board of Castle Mountain resort and I will be Chairing this meeting. The meeting will be in two parts, the formal business of the meeting followed by an information report to the shareholders by management and questions. I would like to introduce the current members of the Board that are present **Kevin Finn, Chair, Dennis Miller, Vice Chair Dena Kuzyk, Treasurer; Directors, Ian Miller, Cheryl Deleeuw, Kevin Wright and Rod Lanier.** and **Darren Adamson, CA** representing the corporation's auditor Avail Chartered Professional Accountants LLP and Peter Swain, Regional Direct of Parks and Brent Harley;

***1. Shareholder Registration and Voting***

**Chairman:** "I would like to remind all present that those persons who are common shareholders or proxy holders should have registered with the Scrutineer.

Please be advised that pursuant to the Company's by-laws only those persons who are common shareholders or are validly appointed proxy holders, who have registered with the Scrutineer, are entitled to be at the meeting, or entitled to ask questions and vote at the meeting. With the consent of the meeting and at the invitation of the Chair, I would propose admitting all the guests who are present. Welcome to all. In terms of voting, we will be conducting the election of directors using the ballots distributed when you registered with the Scrutineer. Any individuals nominated from the floor will need to be added to your ballots prior to voting.

***2. Formalities***

**Chairman:**

"The annual general meeting Castle Mountain Resort Inc. [CMR] will now come to order pursuant to the Corporation's By-Laws, I will act as Chairman of this meeting and with your approval I shall ask Dena Kuzyk to act as secretary of the meeting. Donna Lepp, Roger McAdam and Dixie McAdam of our office to act as Scrutinizers of the meeting".

**3. Agenda**

The agenda for this meeting was circulated with the meeting notice; copies of the agendas are available at the door. This was done to expedite the business portion of the meeting.

For record keeping purposes can you **please state your first and last name if you are making or seconding a motion.** May I have a motion to adopt the Agenda?

Moved - <Fraser Stewart>

Second - <Derrill Murphy>

Vote – <Motion Carried>

**4. Notice & Scrutineer's Report**

**Chairman:**

"The Notice calling this meeting was mailed or e-mailed to common shareholders included an agenda, a copy of last year's minutes, an abbreviated financial report, the resolution and form of proxy, in accordance with the requirements of the Corporation's By-Laws and the Business Corporations Act of Alberta.

"Pursuant to the By-Laws of the Corporation, shareholders present in person or represented by proxy representing 35% of the outstanding Common Shares of the Corporation constitutes a quorum for the transaction of business at this Annual Meeting of shareholders of Castle Mountain Resort Inc. I have been advised that a quorum is present. The Scrutineer's report shows that there are at least <35,310> common shares present in person or by proxy representing a

total greater than 19,700 common shares or 35% of the 56,285 issued and outstanding common shares of the Corporation."

**May I have a motion to adopt Scrutineer's, report:**

Moved - <Larry Kundrik>

Second – <Glen Armstrong>

Vote – <Motion Carried>

"The notice of the meeting having been given as required by the By-Laws of the Corporation and by the Business Corporation Act and a quorum being present, I declare this Annual Meeting of the shareholders of Castle Mountain Resort Inc. to be properly called and duly constituted for the transaction of business that may properly be brought before it in accordance with the notice of meeting.

"The minutes of the Corporation's last shareholders meeting are available for inspection, they were in the package which was mailed or e-mailed to all shareholders. I now ask for a motion to dispense with the reading of the minutes of the last shareholders meeting and that the minutes be taken as read and adopted."

**May I have a motion to adopt minutes?**

Moved – <Cheryl De leeuw>

Second - <Doug Lougheed>

Vote – Motion Carried

**Chairman:** Is there any business arising from those minutes? No business arising

***5. Financial Statements***

**Chairman:** The first item of business is the matter of the financial statements of the Corporation for the year ended April 30, 2016 and the report of the auditors thereon. The abbreviated audited financial statements of the Corporation for the year ended April 30, 2016 were in the package that was mailed or e-mailed to all shareholders. We will dispense with the reading of those financial statements but we will review the highlights. If anyone present did not receive

a copy or would like a copy, extra copies are available. Anyone with a question with respect of the financial statements may ask it immediately following the end of the more formal portion of this meeting.

**Financial Report:            Review Financial Statements - Darren Adamson from Avail LLP**  
**Chartered Professional Accountant**

## ***6.    Auditors Report***

---

**Chairman:**                    The second item of business is the auditor's report. Auditors report has been submitted from Darren Adamson of the firm Avail Chartered Professional Accountants LLP

May I have a motion to adopt financial statements for the year ended April 30, 2016?

Moved – <Derril Murphy.

Second - <Goldie Weeks>

Vote – <Motion Carried>

## ***7.    Appointment of Auditors***

**Chairman:**                    The next item of business is the appointment of auditors of the Corporation. It is proposed that Avail LLP Chartered Professional Accountants be re-appointed as the auditors of the Corporation and that the directors be authorized to set the auditor's remuneration for the ensuing year. May I have a motion to appoint Avail LLP Chartered Professional Accountants, as auditors of the Corporation for the ensuing year and to authorize the directors to set the auditor's remuneration?

May I have a motion to appoint auditors?

Moved – <Ian Miller>

Second – <Glen Downey>

Vote – <Motion Carried>

I declare that the motion is carried, Avail LLP Professional Chartered Accountants has been appointed the Corporation's auditors for the ensuing year and the directors are authorized to set the auditors' remuneration."

## **8. Election of Directors**

**Chairman:** The next item of business is the election of directors. Mr. Kevin Finn, Chairman of the Board and Nominating Chair will share the nominations.

---

### Kevin Finn Nominating Chair

**Nominating chair:** Mr Chairman, we have five vacancies on the board of directors this year. Two of our long term directors, Dena Kuzyk and Kevin Finn have decided to step aside and are not running for re-election this year. On behalf of all shareholders I want to recognize the selfless and valuable contribution of both to the corporation and wish them all the best in their future endeavours.

As chair of the nominating committee I would like to nominate the following directors standing for re-election:

**Brian McGurk**  
**Kevin Wright**  
**Dennis Miller**

I would also like to nominate the following shareholders of the corporation who have agreed to stand for election to the board of directors.

**David Carmichael**

**Gayle Weeks and Karen Harker** has agreed to stand for election to the board of directors subsequent to the mailing of the Notice of Meeting and must be nominated from the floor. May I have a motion nominating Gayle **Weeks, Karen Harker** as a candidate for election to the board of directors?

**Moved – <Rae Neufeld>**

**Second – <Michelle Fraser>**

**Vote - <Motion Carried>**

**Nominating Chairman:** The persons nominated are management's nominees for election as directors, as stated in the notice of meeting circular sent to shareholders. Are there any further nominations?

---

Are there any further nominations from the floor?

Are there any further nominations from the floor?

Are there any further nominations from the floor?

**Nominating Chairman:** "I declare nominations closed. <Six> persons have been nominated to fill the five positions for Directors. Mr Chair, I request a brief adjournment of the meeting to complete and count the Ballots.

**Chairman:** May I have a motion to adjourn the meeting for a period of 30 minutes in order to conduct the vote for directors.

**Moved: <Brian Hodgson>**

**Seconded: <Derrill Murphy>**

**Vote: <Motion Carried>**

Indicate your choices for director clearly on the ballot by way of check mark beside the names of your preferred candidates.

**Please remove Kevin Finn from your ballots**

**Chairman:** Results of the vote:

**Brian McGurk - Elected**

**Kevin Wright - Elected**

**Dennis Miller - Elected**

**Karen Harker - Elected**

**Dave Carmichael - Not Elected**

**Gayle Weeks - Elected**

**Chairman:**

May I have a single motion approving the election of Brian McGurk, Kevin Wright, Dennis Miller, Karen Harker, and Gayle Weeks as Directors of the Corporation to hold office for the ensuing 2 years or until their successors are appointed or elected?

**Moved – <Gerry De Ieëuw >**

**Second - <Larry Cooper>**

**Vote – <Motion Carried>**

**Chairman:**

I declare that <Brian McGurk>, <Kevin Wright>, <Dennis Miller>, <Karen Harker> and <Gayle Weeks> have been elected as Directors of the Corporation for the ensuing 2 years, until the next annual meeting of the shareholders of the Corporation or until their successors have been elected or appointed.

Is there any further business to come before the meeting?

There being none, the meeting is concluded.

Can I have a motion to adjourn

Moved – <Fraser Stewart>

Second – <Kevin Finn>

Motion Carried

I declare that the 2016 Annual meeting of the common shareholders of Castle Mountain Resort Inc. is concluded.



## Castle Mountain Board of Directors Update August 2017

As many community members and shareholders are aware the Board of Directors has been very busy in the last 8 months building stronger relationships with the Provincial and Municipal Governments as well as the Castle Mountain Community Association. Following the designation of the Castle Parks we have worked to understand the impact that the Wildland and Provincial Park re-alignment would have on CMR and our community. While the full impact of the parks is not clear, we are finding that each level of Government is much more receptive to our needs than any time in the recent past.

To date we have held information sharing meetings with the Assistant Deputy Ministers of Culture, & Tourism, Environment & Parks, Transportation and Economic Development & Trade and their staff to present our Master Development Plan (MDP), review the regulatory approval process, which may include Environmental and Financial Impact Assessments. Paving of the Road and bringing potable water to the Park and CMR via pipeline from Beaver Mines have also been discussed.

In June, we were fortunate to have the opportunity to present the CMR MDP to Andre Corbould, Deputy Minister, Environment & Parks and Meryl Whittaker, Deputy Minister, Culture & Tourism as well as 6 Assistant Deputy Ministers (ADM's) from Tourism, Environmental Monitoring, Operations, Strategy, Policy & Planning, Parks and Corporate Services. The meeting was a who's who of Government departments that have a vested interest in seeing the Castle Parks staging areas and commercial nodes supporting the park succeed. It is clear in our meetings and communications with the various levels of government that CMR is a key staging area and commercial node for Castle Parks.

This meeting was very important for CMR as it gave us a clear indication that we have the support from the Government of Alberta (GoA) for the development. They also clearly indicated we have a lot of work to do before our MDP can gain approval. We will need to upgrade our presentation materials to show the size and scale of the development when compared to other well-known developments. We need to have a clear picture of the expected impact of the development on the local economies and when some of those economic benefits will be realized. We need to improve our relationships with the MD, Beaver Mines, local Indigenous People and those protecting the environment on the Eastern Slopes of the Rocky Mountains. The Environmental and Regulatory challenges we will face in getting the full Master Development Plan approved will be significant but we believe we will get the guidance and support we need to be successful.

We have been clear in all meetings that prior to getting to the phasing of the MDP, there are foundational challenges we must overcome to lay the ground work for a sustainable development. Many of those issues have been discussed with representatives of the GoA and the MD of Pincher Creek and we will continue to pursue resolution that will allow us to grow into sustainability through the execution of our MDP. We believe the foundational issues that the Government can assist us with include access to water (snow making), paving Highway 774 (safe access), amending our License of Occupancy (giving us 4 season access to our hill for commercial purposes) as well as approval of the MDP. We have had positive indications of progress towards resolving these issues.

By way of an update in early July we received notification that our application to divert water from Haig Creek during run off periods was approved by AB Environment and Parks. The Board has approved the capital required to build the inlet that will feed future storage ponds for snowmaking. We received

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confirmation from the GoA that the engineering and cost estimate for a pipeline bringing potable water from the Old Man River Dam reservoir is complete and the line is expected to be built in 2019.

Highway 774 from the South Castle River to our door step has been largely ignored until recently. Dust control measures and grading of the road were undertaken in early July, which made travel to and from the resort much more enjoyable and safer. We continue to be informed that the unpaved section of 774 will be paved in 2018 and expect it will have a positive impact on visitors coming to the resort and potentially increase our winter time traffic.

In the first week of July we took the opportunity to hold an open house at the Coalfield School and present the MDP to the residents of Beaver Mines. We had ADM's and Directors from Environment & Parks, Culture & Tourism and the MD of Pincher Creek on hand for the discussions. Brad Brush did an excellent job providing a summary of the proposed development and CMR Management Team did a great job addressing the questions from the residents of Beaver Mines. While all the questions were not answered, there is support for Castle and the revised MDP. Further discussions will take place in the future to capture input from our neighbors in Beaver Mines, local Indigenous communities and other stakeholder groups to enhance the understanding of our MDP and the GoA's plans for the area.

We continue to speak to the GoA about the necessity to undertake an Economic Impact Assessment to understand the positive impact the resort development will have on the region. At the same time, we are building our business plan and financial model which will help guide us from today through the execution of the MDP.

The CMR Board has also been working on a lease renewal option for years 41 to 60 that will be presented to lot lease holders in the informal meeting following the AGM on September 30th. This option to renew will provide leaseholders with increased certainty on the value of their leases into the future and will provide CMR with much needed capital to implement snowmaking and continue with other plans that are foundational to the sustainability of CMR.

We have fostered a great working relationship with the Castle Mountain Community Association (CMCA) through the Community Relations Committee, which includes members from both organizations and a representative from CMR Management. An organizational chart to help understand the workings of all CMR's committees, boards, and the CMR Operation has been created and will be shared on-line in the informal meeting following the AGM. Signage, mapping and brochures of winter multi-use and summer hiking trails and the organization of a first annual Summer Solstice Weekend was paid for and organized cooperatively. Some of our more notable social events are being organized together and the profits shared.

Through the work of the Finance Committee and the Finance Manager we continue to focus on optimizing systems and improving our reporting and decision-making information including future models of sustainability. The evaluation of new systems such as a reservation system for Cat-skiing, Ski School and Staff Accommodation will significantly enhance the customer experience and provide internal efficiencies.

Finally, we have been and will continue to assist the CMCA applying for and managing grant money for improving the community spaces and facilities, the Master Development Plan was funded through this cooperative effort.

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We look forward to continued positive meetings with stakeholders as we find our way through the process of gaining approval for and executing our Master Development Plan. Thank you for your continued support and we look forward to seeing you at the AGM on September 30th, 2017.

**CMR Board of Directors**

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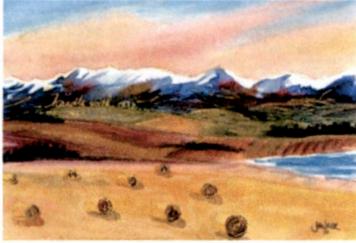
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Council  
Corresp - For Inse

F2e

Livingstone Landowners Group  
P.O. Box 148  
Cowley, Alberta T0K 0P0



30 August 2017

Municipal District of Pincher Creek No. 9 Council  
1037 – Herron Avenue  
Pincher Creek, AB T0K 1W0

**RECEIVED**

SEP 7 2017

M.D. OF PINCHER CREEK

Dear Reeve Hammond and Council Members,

On behalf of the Livingstone Landowners Group (LLG), I thank you for the opportunity to meet with you last week (August 22). Our aim was to participate in an open discussion with the Council regarding issues within the municipality that concern us all. We came away from the meeting with the impression that there is much common ground and common interest in preserving what is unique and special in our area, while understanding the pressures and need for economic progress and opportunity at the same time.

LLG strives to be an educated and rational voice for the conservation of the undisturbed native grasslands, the protection of wildlife and their habitat, and the preservation of the iconic landscapes. Watershed health and responsible recreational land use are two issues we are particularly involved with at present. Continuing our pressure for economic and environmental accountability regarding electrical transmission infrastructure is an ongoing concern.

The South Saskatchewan Regional Plan is a helpful framework to provide a much needed balance of these factors when looking at what and how to proceed with any economic development. We look for ways to support the municipal government planning and policies that address these issues and would be willing to share our recommendations with you.

Please let us know if there is anything we can do to assist you. Thank you again for meeting with us.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. Trafford'.

Bill Trafford  
President, Livingstone Landowners Group

**MDInfo**

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**From:** Bradley Bustard  
**Sent:** Wednesday, September 6, 2017 9:31 PM  
**To:** MDInfo  
**Subject:** fires

To the council, administration, staff;

I continue to grow further alarmed by the MD seeming total lack of support and information regarding the current situation.

With tinder dry conditions, and unusual warm weather, we are primed for a disaster, and the information, guidance and direction provided by the current council seems akin to an ostrich with its head buried fully in the sand.

I need to ask what exactly do we have to do to be provided information. The situation teeters precariously and no one steps up? Why is the MD home page not loaded with the latest info instead of the sixth box with two external links to other information?

Certainly there is more information than what you are providing? Why are you not front and center leading the community?

This is a horrible situation and for your sake, I hope it works out.

Otherwise I sincerely hope that the upcoming election provides you with the break you are apparently looking forward to and rehearsing now!!

Sincerely

Brad Bustard

Meeting Minutes  
of the  
Agricultural Service Board – Municipal District of Pincher Creek No. 9  
May 4, 2017 – MD Council Chambers

Present: Chairperson John Lawson, Vice Chair Martin Puch, Councillor Quentin Stevick, Councillor Fred Schoening, Members David Robbins and Frank Welsch

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Davidson, ASB Key Contact Bradley Smith and Receptionist Jessica McClelland

Chairperson John Lawson called the meeting to order at 9:38 am

A. ADOPTION OF AGENDA

Councillor Stevick 17/048

Moved that the agenda be approved as amended to include:  
New Business

- 1) Calgary Stampede Invitation
- 2) Whirling Disease in Alberta

Carried

B. ADOPTION OF MINUTES

Councillor Schoening 17/049

Moved that the minutes of April 6, 2017 be approved as presented.

Carried

C. ASB KEY CONTACT REPORT

Frank Welsch 17/050

Moved that the oral report for ASB Key Contact, Bradley Smith, be received as information.

Carried

E. UNFINISHED BUSINESS

(1) ASB CONCERNS REGARDING THE TRANSITION OF THE CASTLE WILDERNESS FROM FORESTRY TO PARKS

Councillor Schoening 17/051

Moved that discussion and update on ASB concerns regarding the transition of the Castle Wilderness from forestry to parks, be received as information.

Carried

F. POLICY REVIEW POLICY 604 – PROBLEM WILDLIFE

Councillor Schoening 17/052

Moved that the ASB accept the updated Policy 604 – Problem Wildlife Policy,

AND THAT the policy be presented to Council for final approval.

Carried

G. INVASIVE SPECIES/PESTS

(1) SPOTTED KNAPWEED PRESENTATION

Councillor Stevick 17/053

Moved that the presentation on Spotted Knapweed be accepted as information.

Carried

H. AGRICULTURAL AND ENVIRONMENTAL SERVICES DEPARTMENTAL REPORT

David Robbins 17/054

Moved to accept the Agricultural and Environmental Services Departmental Report, for April 2017, as information.

Carried

I. CORRESPONDENCE

- 1) ACTION REQUIRED
- 2) FOR INFORMATION

Martin Puch

17/055

Moved that the following correspondence be accepted as information:

- a) Farm Safety Centre  
- Letter from Laura Nelson, dated for reference April 7, 2017
- b) Dutch Elm Disease Prevention/Control Measures

Carried

J. NEW BUSINESS

1) CALGARY STAMPEDE INVITATION

Frank Welsch

17/056

Moved that the ASB extend the Invitation to the Calgary Stampede to Councillor Schoening and he attend as a representative for the ASB.

Carried

2) WHIRLING DISEASE IN ALBERTA

Councillor Stevick

17/057

Moved that the oral discussion on Whirling Disease in Alberta be accepted as information.

Carried

K. NEXT MEETING

The next Agricultural Service Board meeting will be held, June 1, 2017, at 9:30 am.

L. ADJOURNMENT

Martin Puch

17/058

Moved to adjourn the meeting, the time being 11:36am.

Carried

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ASB Chairperson

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ASB Secretary

# Alberta SouthWest Bulletin September 2017

## Regional Economic Development Alliance (REDA) Update

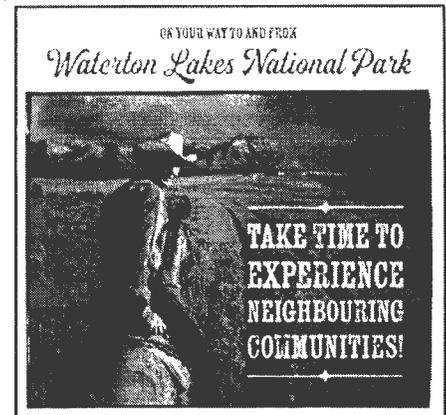
### Waterton National Park Visitation

An update from Parks Canada indicates that visitation is exceeding the previous two years. August 2017 visitation increased 12% over August 2016. To date, 2017 is 17% over 2016, with 4 months left in the year.

- 2015: January to December: 477, 091
- 2016: January to December: 538,463
- 2017: (in progress) January to end of August: 500,265
- July 2017 is largest monthly visitation ever recorded: 162,708

### Economic Developers Alberta (EDA) Update

EDA will offer councilors, administrators and committees updated course materials and resources targeted to the needs and interests of community leaders. The purpose is to deepen understanding about what the work of an economic development officer could and should be, and how that role can create a competitive advantage for communities and regions.



### SuperNet Update

Bob Dyrda attended a meeting in Edmonton with Stephen Bull, ADM Service Alberta, SuperNet Secretariat. The final SuperNet RFP (a 600+ page document) was released in mid-August to the 3 finalists: Axia, Bell and Telus. Response is required by end of October. The government will review and announce results in early 2018, with new agreement to commence July 1, 2018.

### Electric Vehicle Plans Charging Ahead

The collaborative initiative between City of Calgary, Calgary Regional Partnership, SouthGrow and AlbertaSW had submitted a proposal to Federation of Canadian Municipalities (FCM) for a "backbone of 20-25 installations in southwest Alberta. Based on the project description, FCM has invited us to submit a full application for funding. We are building on the success of the project in the East Kootenay region. It makes sense to extend that network along highway 3, and highways 1 and 2 and 22, 23 and 6. Project application for \$2M is in development.

### Destination Development Association Membership

Roger Brooks is offering a series of free webinars titled "Resurgence of Downtowns". This series explores ideas, examples, tools and strategies to help community leaders, elected officials and property owners to focus on ways to make our downtowns vital and exciting for residents and visitors.

❖ Contact [bob@albertasouthwest.com](mailto:bob@albertasouthwest.com) for information and upcoming dates.

A new "Destination Development Association" offers on-line webinars and resources. Community Futures Alberta Southwest will purchase a group membership, on behalf of both our regions. This will feature multiple log-in privileges, enabling access for all our communities.

### UPCOMING

- **EconoUs2017 - The Canadian Community Economic Development Conference**
  - Calgary, September 13-15, 2017 <http://econous.ca>
- **Crown Roundtable Conference**
  - Choteau MT, September 25-27, 2017 [www.crownroundtable.net](http://www.crownroundtable.net)
- **Travel Alberta – Industry Conference**
  - Banff, October 22-24, 2017 [industry.travelalberta.com/events](http://industry.travelalberta.com/events)

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 403-627-3373 or 1-888-627-3373  
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[bob@albertasouthwest.com](mailto:bob@albertasouthwest.com)



# Alberta SouthWest Regional Alliance

## Minutes of the Board of Directors Meeting

Wednesday August 2, 2017 – MD Ranchland Municipal Office



### Board Representatives

Lloyd Kearl, Cardston County  
Barney Reeves, Waterton Lakes  
Jordan Koch, Glenwood  
Garry Marchuk, MD Pincher Creek  
Maryanne Sandberg, MD Willow Creek  
Gentry Hall, Stavely (alternate)  
John Connor, Granum  
Brent Feyter, Fort Macleod  
Shelley Ford, Claresholm  
Beryl West, Nanton  
Ron Davis, MD Ranchland

### Guests and Resource Staff

Cynthia Farmer, Alberta Economic development and Trade  
Brad Tucker, Alberta Environment and Parks  
Emma Crow-Willard, Yale University School of Environment  
Harry Streeter, MD Ranchland  
Jim Bester, Cardston County  
Leah Wack, Lethbridge College  
Kathy Wiebe, MD Ranchland  
Linda Erickson, Alberta Economic Development and Trade  
Bev Thornton, Executive Director, AlbertaSW  
Bob Dyrda, Project Lead, AlbertaSW  
Sherayah Feyter

1. Call to Order  
Chair Lloyd Kearl called the meeting to order.
2. Approval of Agenda  
Moved by Maryanne Sandberg THAT the agenda be approved as amended.  
Carried. [2017-08-534]
3. Board and guest updates
4. Cynthia Farmer, ADM  
Alberta Economic Development and Trade  
Alberta Economic Development and Trade continues to appreciate the work of regional alliances, supported by the regional offices, and has additionally supported the Southern Alberta Alternative Energy Partnership (SAAEP).
5. Approval of Minutes  
Moved by Barney Reeves THAT the minutes of May 3, 2017 be approved as presented.  
Carried. [2017-08-535]
6. Approval of Cheque Register  
Moved by John Connor THAT cheques #2213-#2259 be approved as presented.  
Carried. [2017-08-536]
7. Executive Director contract renewal  
Moved by Garry Marchuk THAT the Board ratify Executive approval to renew contract agreement with Beverley Holdings Ltd. for July 1, 2017 to June 30, 2018; same terms as 2016-2017.  
Carried. [2017-08-537]
8. Project Lead contract renewal  
Moved by Maryanne Sandberg THAT the Board ratify Executive approval to renew contract agreement with Bob Dyrda for July 1, 2017 to June 30 2018; same terms as 2016-2017.  
Carried. [2017-08-538]

- |  |  |
|--|--|
| 9. Waterton publication and visitor update                                     | Waterton is continuing to have strong visitation. The regional flyer is designed to be used by Parks Canada to provide information about events and activities in the region.  |
| 10. Brad Tucker, Acting Senior Planner,<br>Alberta Environment and Parks       | Alberta Parks is actively working with the Nature Conservancy to identify issues and create solutions to support the ongoing operation of Waterton Springs Campground.   |
| 11. Emma Crow-Willard,<br>Yale School of Forestry and Environmental<br>Studies | This summer research project will result in a multi-media perspective on living and working in the Crown of the Continent.   |
| 12. Project Lead Report  | Accepted as information.<br>Link to upcoming destination development webinars will be forwarded to the communities.  |
| 13. Executive Director Report  | Accepted as information.<br>Board consensus that AlbertaSW once again follow the procedure to send letters to municipal election candidates and hold a regional orientation event on the first regular meeting date after the election (i.e. Wednesday November 1, 2017) |
| 14. Upcoming Board Meetings  |  |
| > September 6, 2017 - Cardston County  |  |
| > October 4, 2017 - Lethbridge College   |  |
| > November 1, 2017 - New Council Orientation, Pincher Creek                    |  |
| > December 5, 2017 - Organizational Meeting, Pincher Creek                     |  |
| 15. Adjournment  | Moved by Garry Marchuk THAT the meeting be adjourned.<br>Carried. [2017-08-539]  |

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Chair

Approved September 6, 2017

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Secretary/Treasurer

## Tara Cryderman

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**From:** Wendy Kay  
**Sent:** Friday, September 1, 2017 1:50 PM  
**To:** Tara Cryderman  
**Subject:** FW: LET ME KNOW!! Resiliency Training- Community Opening  
**Attachments:** Parkland Final Brochure.pdf

**Importance:** High

Garry's reports next Council.

**From:** Bev Thornton [mailto:bev@albertasouthwest.com]  
**Sent:** August 31, 2017 10:41 AM  
**Subject:** LET ME KNOW!! Resiliency Training- Community Opening  
**Importance:** High

Dear AlbertaSW Board and CAOs and EDOs and CFs and partners,  
**Message below** just came out to the EDA Board this morning, and thought I would run it past you.  
Details of the course are in the **attachment**.

\*\*\*This is to replace an offering that was already scheduled and withdrawn.

International Economic Development Council (IEDC) trainers from Washington DC are coming to Alberta, so, this opportunity depends upon being able to accommodate the cancellation ....

Therefore, this opportunity is available for either September 29/30 OR October 4/5.

(Not great timing, mid-election, or, maybe that doesn't matter!)

**DO YOU THINK THERE WOULD BE INTEREST FROM YOUR COMMUNITY/ORGANIZATION IF WE OFFERED THIS?**

**If so, please let me know if there is (no commitment) just need to see if there is enough potential interest from our region to proceed.**

- If there is interest, it could be hosted by AlbertaSW and available to the region.
- As you see from the note, below, this is geared for not only elected officials but, more importantly, CAO, Emergency Manager, Chamber of Commerce, EDO, CF etc.

As this is part of a pilot program, it is only \$1,000 for the 2 days, plus providing the venue and inviting folks; don't mind doing all that, if it is of value.

Some comments from the Whitecourt pilot session:

*"Local leaders in every community should take the Economic Resilience Training to support economic development, disaster resilience and economic recovery activities in their region. The training reinforces the importance of preparedness, and staff and elected officials alike will benefit from this session." Mayor Maryann Chichak, Town of Whitecourt*

*"Economic Resilience Training was a great session that had me thinking from all angles about how various situations would be handled should a disaster strike in my community. It provided our team with additional economic development tools that are critical for both before and after a disaster. I also applied key components to our Economic Development Strategic Plan, which will better prepare our community for economic disruptions and assist our efforts with being more resilient." Rhonda Hough, Economic Development Officer*

Look forward to your thoughts!

Bev  
403-627-0244 (cell)  
[bev@albertasouthwest.com](mailto:bev@albertasouthwest.com)

**From:** Leann Hackman-Carty [<mailto:leann@edaalberta.ca>]

**Sent:** August 31, 2017 8:36 AM

**Subject:** Resiliency Training- Community Opening

**Importance:** High

Each of you know about the IEDC Resiliency course we are piloting in 4 Alberta communities, with plans to expand it to all communities in 2018.

We did the first two communities (Whitecourt and Parkland County) in June.

The next two communities were to be Vegreville (Oct 2/3) and Grande Prairie County (Oct. 4-5). I just got word last week that Grande Prairie is unable to participate, so I am trying to find a replacement. Vegreville is not interested in rebooking dates.

I have attached a brochure that overviews what it is about. The commitment from the host community is \$1000 training fee, providing the venue, inviting attendees (we would develop the brochure for you), helping identify a hotel for the four trainers to stay in, and providing coffee/lunch. EDA covers all the rest with help from CARES. This can be a region that participates, or one community. It is a great opportunity for EDO's to show their value!!!

In both Whitecourt and Parkland County we had a range of attendees: Mayor, Council, Emergency Manager, Chamber of Commerce, EDO, CF etc. It was very well received from both parties.

The reason for my email is to see whether anyone else on the board would be interested in taking the October 4-5 spot. I am trying to fill it as quickly as possible so we can start promoting. Please let me know ASAP if this interests you. If I don't hear anything positive this week, I will open up to the entire database again.

Thanks for your consideration in this regard.

Sincerely,

Leann Hackman-Carty

## Course Details

**When:**  
June 21 & 22, 2017  
9:00 AM - 3:30 PM



**Where:**  
Acheson Fire Hall Training Room, Acheson, AB

**To Register Contact:** Terri Spinks, Parkland County  
Phone: 780-968-8888 ext. 8240 Email: [tspinks@parklandcounty.com](mailto:tspinks@parklandcounty.com)



# Economic Resilience Training for Community and Regional Leaders

June 21 & 22, 2017



This intensive boot-camp course will help prepare local elected officials, community leaders and economic development leadership to support economic development, disaster resilience and economic recovery activities in their communities.

Funding for this initiative was provided in part by the Government of Alberta.



INTERNATIONAL  
ECONOMIC DEVELOPMENT  
COUNCIL



## About the Course

Plan to attend an upcoming *Economic Resilience Training for Community and Regional Leaders* course in your community.

Trainers from Economic Developers Alberta and the International Economic Development Council will be running this interactive, boot camp style course.

### Topics Covered:

- Disaster preparation measures and building capacity for recovery
- Strategic planning for disaster recovery
- Proactive disaster risk management
- Business assistance after a crisis
- Maximizing response speed and effectiveness
- Alignment with Federal government response measures
- Working with emergency management, law enforcement, and fire protection entities
- Small business assistance and industry recovery
- Business retention and expansion before and after a disaster
- Assessing the economic impacts of a major disaster
- Crisis communications
- Federal resources for disaster planning and mitigation
- Infrastructure and building back better communities
- Neighborhood revitalization
- Economic diversification

## Our Trainers

**Sarah Garcia, Senior Economic Development Associate, IEDC-** Sarah is a certified planning professional with 25 years of experience in planning and economic development. She manages IEDC's Economic Development and Resiliency grants, develops grant applications; coordinates IEDC's technical assistance; and has been a researcher and expert advisor on teams in Colorado, Kentucky, Mississippi, Rhode Island, New Jersey, North Carolina and West Virginia, and virtually to 6 other states.

**Howard Pierpont, CEO, DERA Institute for Preparedness and Resilience-** Howard has over 30 years of business continuity and resilience experience. As the Chair of the International Association for Disaster Preparedness and Response, he links professionals, volunteers, and organizations active in all phases of disaster preparedness and emergency management. He is also a former FEMA Reservist serving in the Disaster Field Training Organization and National Disaster Recovery Framework Community Recovery Assistance Cadre; and has helped communities recover from natural disasters including flooding in North Dakota and Pennsylvania, tornadoes in North Carolina, Hurricane Irene in Vermont, and Super Storm Sandy in New Jersey and Connecticut.

**Leann Hackman-Carty, CEO, Economic Developers Alberta-** In 2014, Leann completed a project with 10 Alberta flood impacted communities and Treaty 7 Community Futures (Siksika/Stoney). She also Canadianized the *Recovery and Resiliency Roadmap: A Toolkit for Economic Preparedness* for communities to use in preparing for and recovering from economic disruptions. Since May 2016, she's worked with the Wood Buffalo region on business and economic recovery by setting up and operating the a business hotline; validating businesses for Red Cross emergency relief; and leading a 10-member economic recovery assessment team to the region. Bringing IEDC's resiliency training to Canada is her most recent achievement.

**Natalie Gibson, Senior Economic Development Specialist, InnoVisions & Associates-** As a certified marketing and economic development professional, she has significant experience in economic and business development and experience as a municipal politician. She works with entrepreneurs, economic development practitioners, and all levels of government focused on growing healthy communities. She delivers EDA's Community Economic Development Training Program in-person and online, and was recognized as 2014's 'Economic Developer of the Year'. In 2013, she participated in EDA's Disaster Recovery Project completing business walks and community assessments for flood impacted communities. In 2017, she volunteered as a member of EDA's technical team to Fort McMurray.

